

#### **4.1.8 Challenges**

If any title in the collection is criticized or questioned by individuals or organizations, Form #124, "Request for Reconsideration of Library Materials," may be filled out. Upon receipt of such a request, a complete written re-evaluation will be made. If the re-evaluation substantiates the original decision to include the title, it will remain in the collection. If the criticism is considered valid, the title will be removed from the collection and discarded. The final decision rests with the Director, who shall send a letter of explanation to the person concerned.