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SCPL Board of Trustees Branch Representative Committee Meeting  
Wednesday, February 1, 2023 at the Rotterdam Branch

Meeting called to order at 5:30 pm

Roll Call/Introductions:

SCPL Trustees Present: David Fronk, Committee Chair; Christine Witkowski, Committee Vice Chair; Cheryl Cufari

SCPL Staff Present: Beth DeMidio; Charity Thorne

Public Present: Trenia Anderson, Bornt Anne Trow, Glenville; Linda Ward, Niskayuna; Leonard Bala, Quaker Street; Suzanne Collins, Rotterdam; Carol Troost, Scotia; Maria Newham., Woodlawn

Not Present: Kim Jones, Mont Pleasant

**Branch Reports:**

Trenia Anderson, Phyllis Bornt Branch: discussed difference of tutoring at Rotterdam and Bornt and expressed it is very different. Asked about whether or not credit cards would be accepted in the future and status of the vacant Librarian position. Beth shared canvassing for the position was underway.

Anne Trow, Glenville Branch: asked about getting the universal library sign on the road.

Mont Pleasant Branch: a report was submitted to library management and included inquiries about offering more children programs, how long it takes to get new materials and the overall collection. SCAP tabling has been successful. The library will also be a mobile pantry site in the near future.

Linda Ward, Niskayuna Branch Library: Important requests Niskayuna staff have compiled over the years have been accomplished. The branch has been beautifully remodeled with a new HVAC system, LED lighting, and increased bandwidth. The building is bright and open. There is room for children to play and read, comfortable chairs and workspaces for adults. The community is able to print in color, fax, and scan. Patrons love the branch and its many improvements. Discussed about the status of completing some of the final areas of the renovation project as well as the status of the non-fiction.



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Leonard Bala, Quaker Street Branch: shared outstanding facilities related questions including the repair of the library sign from Rt 7 and asked about a maximum occupancy sign for the branch.

Suzanne Collins, Rotterdam Branch: Patrons are very happy with our new renovations. They have made many positive comments on our new look. Patrons would like to see more new audiobooks (CDs), LT and new non-fiction.

Carol Troost, Scotia Branch: asked about programs for Scotia including a yoga class or showing movies in the new community room. Patrons are enjoying Tuesdays with the local historian.

Maria Newham, Woodlawn Branch: Safety issue/Facilities: discussion about some of the minor outstanding items from the renovation.

Beth DeMidio thanked each representative for the reports. She informed the group there is a procedure for staff to report facilities related matters that need to be addressed to library management.

David Fronk began a discussion with the representatives about how does the committee see themselves moving forward? Linda was wondering what their role is if the reports are reiteration of what library management already is aware of. The group discussed that perhaps the best use of this committee's time is involvement with planning. Cheryl Cufari discussed how a new long-range plan will be developed and the board planning committee would be guiding meetings at each location. Discussion ensued about the representative involvement with promoting involvement of patrons for their branch in the long range planning process.

Adjourned: 6:18pm