



Schenectady County Public Library Board of Trustees Meeting
November 14, 2024 - 6:00 pm
Swanker Room – Hon. Karen B. Johnson Central Library

1. Call to Order, Roll Call
2. Public Comment
3. Consent Agenda
 - A. Board of Trustees Meeting Minutes for September 19, 2024
 - B. Ad Hoc Committee Meeting Minutes for October 1, 2024
 - C. Board of Trustees Meeting Minutes for October 24, 2024
 - D. Approval of Expenditures – Resolution 1
4. President's Report
5. Director's Report
6. Friends of the Library Report
7. Committee Reports
 - A. Building Committee
 - B. Finance Committee
 - C. Planning Committee
 - D. Policy Committee
8. New Business
9. Adjournment

The next regular Schenectady County Public Library Board of Trustees meeting is scheduled to be held on December 12, 2024 at 6:00 pm in the Swanker Room at the Karen B. Johnson Library.

SCHENECTADY COUNTY PUBLIC LIBRARY

The regular monthly meeting of the Schenectady County Public Library Trustees was held on Thursday, September 19, 2024 at 6:00 p.m. in the Swanker Boardroom at the Karen B. Johnson Central Library.

PRESENT: Madelyn Thorne, President; Brenda Schworm, Vice President; Angela Tatem, Secretary; Steve McCutcheon; Julie McDonnell; Jude McQueen; Bernice Rivera; Tina Chericoni Versaci

ABSENT AND EXCUSED: Justin Chaires David Fronk; Sharon Jordan; Carmel Patrick

STAFF: Charity Thorne, Executive Director; Beth DeMidio, Director of Operations; Devon Hedges, Assistant Library Director; Michelle Dannenhoffer-Cau, Public Services Manager; Doug Bixler, Support Services Manager; Jan Martin, Board Clerk

GUESTS: Rory Fluman, Schenectady County Manger; Haileab Samuel, Schenectady County Legislature-Chair, Education & Libraries; Michelle Ostrellich, Schenectady County Legislature-Vice Chair, Education & Libraries; Shirley DeBono, Vice President Friends of the Library

President Madelyn Thorne called the meeting to order at 6:00p.m.

PUBLIC COMMENT

Mark Olson-Asked what the justification was for withdrawing from JA. Is concerned about Interlibrary loan process.

S. A. Comenzo – Asked about the role of the Central Library.

Connie Nadas – Asked if books can still be taken out at Chestertown Library and returned to SCPL.

Patricia Gosda – Asked specifically about Interlibrary loan post August 31, 2024. She asked the library trustees to halt their withdrawal from JA.

David Gosda – Asked trustees to reverse their decision to withdraw from JA. Reported that the withdrawal was not included in the library's 2024 Long-Range Plan.

Stephanie Andersen – Homeschool mother. Reported that there is a big community of homeschoolers in the area that rely heavily on books from SCPL. She is concerned about the request process of getting books from other libraries. She noted that the previously held *Homeschool Hour* at the library is not currently being offered.

Maryanne Malecki – Asked whose idea it was and what prompted the change to withdraw from JA. There should have been a 6-month review process.

Diane Goldsmith – Interested in patron access and specifically the ILL process.

Sally Knutson – Reported that it is difficult to reserve new books. Wanted to know the benefit of withdrawing from JA.

Donna Goyette – Raised her children and her grandchildren with the help of Schenectady County Public Library. She spoke on behalf of her daughter, Michaela Williams who could not attend the meeting this evening. She wanted to recognize and thank Kaela Wallman, aka Miss Kaela for all that she has done as Youth Services Coordinator and specifically her evening story hour program at KBJ on Wednesday nights.

John Marshall – Wants clarification on whether SCPL will remain a member of MVLS.

Jerry Jasinski – Asked if withdrawing from JA will save the library money. Reported that he is unable to reserve books and have them sent to his local library.

Ralf Lenigk – Niskayuna patron. He heard a few weeks ago about the decision to withdraw from JA and was dismayed. Hoping for a chance to reverse the decision.

Elizabeth Walsh – Thanked the SCPL Trustees. She praised the Schenectady County Public Library and their nine branches. She has noticed staff and trustee changes and she handed out a written 2-page overview to the trustees that she prepared for tonight’s meeting. She asked trustees to consider an advisory group before moving forward with the migration of the new Polaris system. Anne Skrebutenas – Former SCPL employee. Concerned about SCPL not being the Central Library of the Mohawk Valley Library System and the withdrawal of a substantial number of materials that were removed from the shelves as a result. Asking trustees to take a step back and listen to the public.

Christina Lubik – Homeschool mom with five children in different grades. Uses SCPL libraries and requests books frequently as it is such a benefit to herself and other homeschool parents. She would still like to be able to order books and have them picked up at her local library.

Chelsea Leader – Reported that after several attempts to request a specific book, she called SCPL and the item she wanted was sent to the Glenville Branch Library; she confirmed that books can still be sent to your local library. Disagrees with fine-free system.

Nancy Gifford – The public and staff were not consulted about the withdrawal from JA.

Margaret Littman – Longtime patron of SCPL. Is concerned about requesting books from other libraries without going through the interlibrary loan system. Asked if this was a cost-saving measure for County taxpayers.

Carol Collura – Asked how Schenectady County IT will adhere to the privacy policy regarding library users’ confidential records.

Daniel Siler – Worked in management at Chapel Hill Library in North Carolina. He has reviewed all of the material regarding the withdrawal from JA and fully supports the board in their decision.

Doug Bixler – Staff member but is speaking as a patron of SCPL. He supports the withdrawal of JA and feels the public has a lot of misinformation over the past several months.

CONSENT AGENDA

Moved by Tina Chericoni Versaci, seconded by Julie McDonnell. Motion passed.

PRESIDENT’S REPORT

Madelyn Thorne gave a shout out to Kaela Wallman and the United Way for bringing Dolly Parton’s Imagination Library to the Karen B. Johnson Library on Monday, September 16, 2024.

Joint Automation was given the 6-month notification that Schenectady County Public Library was going to withdraw from the system by the end of the year.

Charity Thorne, Madelyn Thorne and Eric Trahan, in a meeting facilitated by Haileab Samuel, met to discuss continued membership in the MVLS. An Ad Hoc Committee will be working actively to improve services.

DIRECTOR’S REPORT

Trustees reviewed the written report by Executive Director Charity Thorne.

Beth DeMidio reviewed and showed photos of current projects.

- Quaker Street – Replacement of siding; parking lot pavement
- KBJ – Renovation of breakroom and restrooms on the 2nd floor-tentative start date is September 30

Charity Thorne thanked Kaela Wallman for facilitating with the United Way to bring in Dolly Parton's Imagination Library. Huge benefit for early literacy.

Current and upcoming improvements:

- Key fobs for all locations to increase security measures
- SCAN EASY for all locations – FOL-sponsored – New scan/fax/print/copy option-more intuitive than what we offer now
- New website – launch date is in 6-8 weeks
- Library Calendar – up and running -online room booking for patrons
- Digital & IT Improvements

Charity Thorne addressed Public Comments.

- The feature for reciprocal holds were disabled by JA four months early
- SCPL will have a new catalog – WorldCat – which will allow patrons to request items from other libraries
- 3 types of ILL – Reciprocal Hold through MVLS; LINX Catalog through CDLC; OCLC-Requests come by mail
- 2024-Trustees decide to make changes: Bring in own IT; Improve services by having our own catalog
- Fees to JA-\$137,000; New Catalog/License for Polaris: \$50,000
- No cost to use Schenectady County IT Department
- New catalog – scheduled to be live in December 2024
- Updates on JA withdrawal – Posted on Website/Always tried to relay current information

Gabriel Benitz, Chief Information Officer of Schenectady County IT Department reported that the IT Department's main goal is to provide 24/7 Cyber-Security Protection.

FRIENDS OF THE LIBRARY

The fall book sale will be held on Saturday, October 5 from 10-4 and Sunday, October 6 from 12-3. Still looking for volunteers.

No report from Building, Finance, Planning or Policy Committees.

NEW BUSINESS – None.

The meeting was adjourned at 7:40 p.m.

The next meeting will be held on Thursday, November 14, 2024 at 6:00 p.m. in the Swanker Boardroom at the Karen B. Johnson Library.



Schenectady County Public Library Board of Trustees

Ad Hoc Committee Meeting

October 1, 2024

Minutes

Present: Carmel Patrick; Tina Chericoni Versaci; David Fronk; Bernice Rivera; Brenda Schworm, Jude McQueen

Absent:

Ex-officio: Madelyn Thorne, SCPL Board President

Guests:

Staff: Charity Thorne, Executive Director

SCPL Board President Thorne reviewed the purpose of the ad hoc committee as dedicated to improving communication and advocacy to Mohawk Valley Library System (MVLS) in an effort to improve system services to SCPL and make continued system membership in MVLS work for SCPL. Trustees discussed engaging legal counsel to assist the SCPL Board of Trustees in these efforts and acknowledged that MVLS has had legal counsel engaged in their communications with SCPL since the notice of JA withdrawal was submitted. Trustees reviewed key issues with MVLS that predated SCPL's withdrawal notice to Joint Automation. Trustees discussed the September 30 MVLS response to SCPL's request to have MVLS Board representation proportionate to Schenectady's percentage of the MVLS service population as well as the opportunity to nominate representatives of SCPL's choice to serve. Trustees discussed the news of a recent resignation by one Schenectady County representative on the MVLS Board and the possibility of nominating a candidate of the SCPL Board's choosing to fill the vacant seat at the MVLS Annual meeting on October 2.

SCHENECTADY COUNTY PUBLIC LIBRARY

The regular monthly meeting of the Schenectady County Public Library Trustees was held on Thursday, October 24, 2024 at 6:00 p.m. in the Swanker Boardroom at the Karen B. Johnson Central Library.

PRESENT: Madelyn Thorne, President; Brenda Schworm, Vice President; Carmel Patrick, Treasurer; Angela Tatem, Secretary; Justin Chaires; David Fronk; Julie McDonnell; Jude McQueen;
ABSENT AND EXCUSED: Sharon Jordan; Steve McCutcheon; Bernice Rivera; Tina Chericoni Versaci
STAFF: Beth DeMidio, Director of Operations; Devon Hedges, Assistant Library Director
GUESTS: Shirley DeBono, First Vice-President, Friends of the Library; Tina Sciocchetti, Nixon Peabody Law Firm

President Madelyn Thorne called the meeting to order at 6:00 p.m.

PUBLIC COMMENT

Nancy Gifford-Scotia, NY – Asked about the cost of Polaris one-time fee and future maintenance fees. Questioned purchasing duplicate items vs. borrowing. Asked where funds are coming from and how it affects the budget. Wondered if these questions will be answered in the coming months.

PRESIDENT'S REPORT

- Thanks, and congratulations to the Friends of the Library on recent fundraising events.
- Madelyn Thorne reported that she is not advocating leaving MVLS. Trustees decision was to improve IT services, not to cut off access.
- Introduction to Tina Sciocchetti, an attorney from the Nixon Peabody Law Firm. She has been asked to assist with some legal questions.

Chaires motioned to engage the services of Tina Sciocchetti and Nixon Peabody, McQueen seconded. Patrick motioned to approve expenditure of up to \$30,000 if needed for legal services, Chaires seconded. Discussion ensued. Motions passed unanimously.

DIRECTOR'S REPORT

- Dolly Parton's Imagination Library Launch event and Library Card Sign-up held last month were both very successful.
- Thank you to the Friends of the Library for supporting innovative updates, particularly for funding Scan EZ computer stations to be installed in November.
- IT - Weekly meetings with Polaris Project Manager are being held.
- County IT has worked to establish a parallel network for direct transfer of hardware off of the JA network.
- Staff are being issued scpl.org Office 365 accounts.
- JA exit will be completed by January 1, 2025.
- JA fees are about \$130,00 per year; Polaris annual cost is about \$50,000.

Construction Updates – Beth DeMidio

- Quaker Street Branch renovation should be finished this week.
- Glenville and Woodlawn fire panel upgrades should be finished shortly.

- Second floor renovations at the Karen B. Johnson Library are underway.
- Elevator replacement at the Karen B. Johnson Library is anticipated in 2025.

Legal Counsel for Board of Trustees – Tina Sciocchetti, Nixon Peabody Law Firm.

The meeting was adjourned at 6:29 pm.

The next meeting will be held on Thursday, November 14, 2024 at 6:00 pm in the Swanker Boardroom at the Karen B. Johnson Library.

DRAFT

SCPL Board of Trustees Resolution 1 – 11/14/24
Approval of SCPL Board of Trustees Expenditures

WHEREAS, it is the responsibility of the Schenectady County Public Library Board of Trustees to approve expenditures of the library as well as its own board;

WHEREAS, the Finance Committee reviewed in detail the expenditures that accrued since the September 19, 2024 Board meeting;

THEREFORE, BE IT RESOLVED, that the Schenectady County Public Library Board of Trustees approve an expenditure up to, but not to exceed FIVE HUNDRED FORTY AND 00 CENTS (\$540.00) for payment of items as per the attached expenditure sheet.

Moved by:

Seconded by:

AYES:

NAYES:

ABSTENTIONS:

Executive Director Report to the Board November 14, 2024

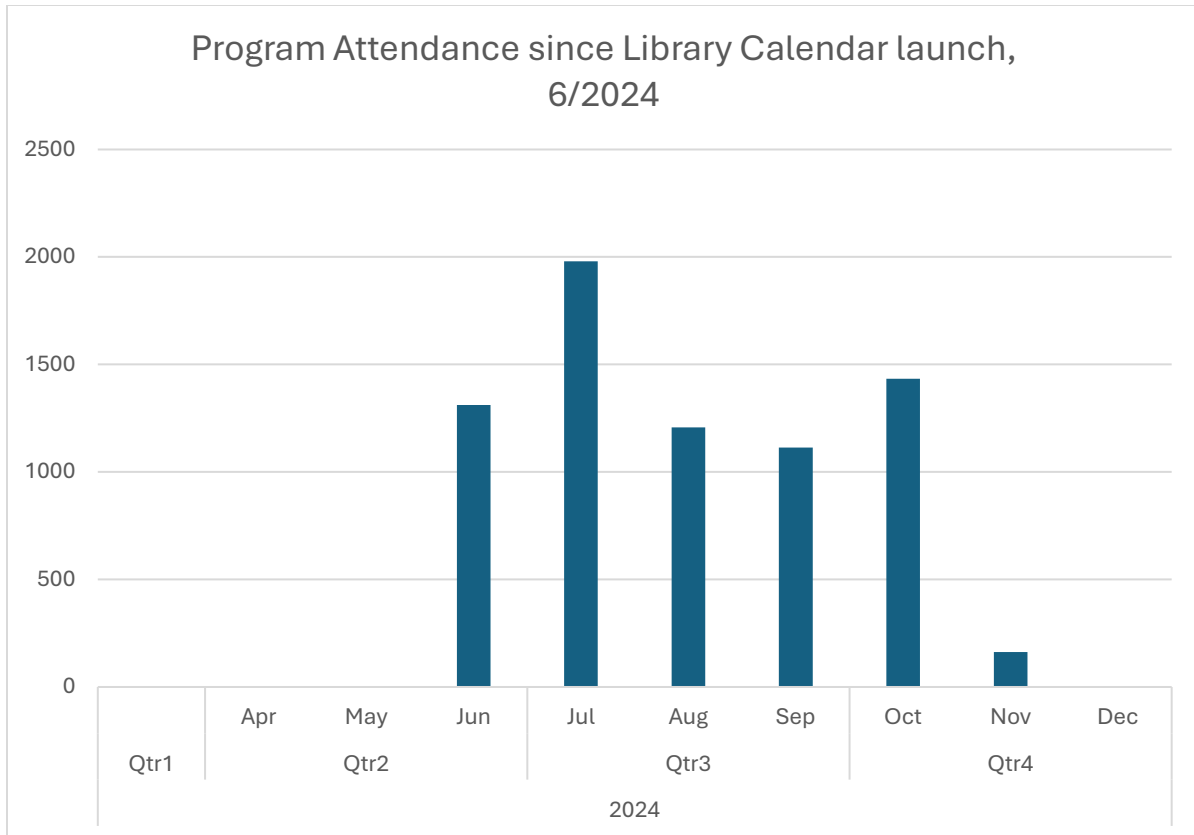
In September we implemented the library operating hours expansion we've been working towards for over a year. All eight branch libraries are now open Monday through Saturday and alternate their weekday evenings with their next nearest branch. This allows all the communities within the county that we serve equal opportunity to access library services during a variety of weekday, evening, and weekend times. The Hon. Karen B. Johnson Central Library (KBJ) had no operating hours changes and is open seven days a week.

Other major projects during the months of September and October included:

- Hiring processes for clerks, senior library clerks, library assistants and librarians. Currently we are down to 4 vacant positions, which I believe is the fewest for the library since pre-pandemic.
- Catalog migration. We have been working with Polaris to configure our new catalog and it's been exciting to set the system up in a way that works best for our staff and patrons.
- IT migration. IT has been working with us to issue all SCPL staff their scpl.org emails and accounts and transfer their files and emails to their new accounts.
- Website development. We have been working with Syracuse Design on the website and will be launching any day now.
- Temporary request a title process creation and implementation. When Joint Automation disabled the ability for patrons in SALS and MVLS to request books from SCPL and vice versa, we had to reinvent the wheel to create a temporary process for our patrons to request items SCPL doesn't own until we can get our own catalog with that ability built-in up and running. This was quite a task and I'm so thankful to have such a capable team of professionals willing to jump in and help refine and manage this process to help bridge the gap until our new, improved system is in place.
- KBJ 2nd floor construction project to renovate breakroom and bathrooms. Construction kicked off with abatement work on October 8; the first phase of the project will be work on the break room area followed by the second phase focused on the restrooms.

Public Services

Public programs with the highest recorded attendance in September and October included Harry Potter Day's Scavenger Hunt, with 75 participants, and Music & Movement with Miss Lisa, which averages about 60 attendees. Outreach events at community events and local schools brought people to the library and the library to people, from the 18 people from Center City Classroom's onsite visit to 150 students at Pleasant Valley Elementary and 157 people at Sycamore Collaborative's Fall Fest. September showed 1,114 attendees at 133 programs and October showed 1,433 attendees at 232 programs.



10/2024 CIRCULATION	CURRENT	LAST YEAR	CHANGE	FYTD	LAST FYTD	CHANGE2
Bornt	857	1,009	-15%	7,719	9,644	-20%
Central	14,401	17,755	-19%	169,769	186,566	-9%
E-Resource	16,334	14,476	13%	163,084	137,540	19%
Glenville	3,943	5,455	-28%	49,743	56,021	-11%
Mont Pleasant	1,495	837	79%	13,075	11,908	10%
Niskayuna	8,177	10,938	-25%	100,226	113,505	-12%
Quaker Street	1,421	1,823	-22%	16,468	19,590	-16%
Rotterdam	5,579	6,148	-9%	62,482	69,338	-10%
Scotia	2,575	3,126	-18%	31,040	32,036	-3%
Woodlawn	1,207	1,068	13%	11,719	11,867	-1%

09/2024 CIRCULATION	CURRENT	LAST YEAR	CHANGE	FYTD	LAST FYTD	CHANGE2
Bornt	757	935	-19%	6,862	8,635	-21%
Central	14,856	18,063	-18%	155,368	168,811	-8%
E-Resource	15,848	13,800	15%	146,750	123,064	19%
Glenville	4,114	5,256	-22%	45,800	50,566	-9%
Mont Pleasant	1,446	1,108	31%	11,580	11,071	5%
Niskayuna	8,326	11,297	-26%	92,049	102,567	-10%
Quaker Street	1,442	1,848	-22%	15,047	17,767	-15%
Rotterdam	5,359	6,613	-19%	56,903	63,190	-10%
Scotia	2,657	2,920	-9%	28,465	28,910	-2%
Woodlawn	1,163	1,049	11%	10,512	10,799	-3%

10/2024 INTERACTION	CURRENT	LAST YEAR	CHANGE	FYTD	LAST FYTD	CHANGE2
Bornt	276	275	0%	2,648	2,737	-3%
Central	1,024	1,453	-30%	17,410	16,630	5%
Glenville	30	25	20%	566	722	-22%
Mont Pleasant	749	183	309%	4,973	1,872	166%
Niskayuna	467	249	88%	3,704	3,587	3%
Quaker Street	25	72	-65%	565	581	-3%
Rotterdam	52	45	16%	1,221	1,192	2%
Scotia	112	56	100%	1,905	1,794	6%
Woodlawn	11	37	-70%	304	663	-54%

09/2024 INTERACTION	CURRENT	LAST YEAR	CHANGE	FYTD	LAST FYTD	CHANGE2
Bornt	222	317	-30%	2,372	2,462	-4%
Central	1,061	1,290	-18%	16,386	15,177	8%
Glenville	-	15	-100%	536	697	-23%
Mont Pleasant	639	161	297%	4,224	1,689	150%
Niskayuna	175	113	55%	3,237	3,338	-3%
Quaker Street	26	39	-33%	540	509	6%
Rotterdam	89	110	-19%	1,169	1,147	2%
Scotia	103	59	75%	1,793	1,738	3%
Woodlawn	14	38	-63%	293	626	-53%

Niskayuna/Woodlawn

In mid-September the Niskayuna/Woodlawn Librarian, Larry Rogers, transferred to KBJ. Dori Trela assumed the position as a new Librarian 1.

Niskayuna branch held the recurring programs: *Qigong* and *Everything Fiber Arts with Joselle*, both of which have developed quite a following. The Niskayuna Book Club met in both months and discussed *Absolution* by Alice McDermott and *Lilian's Invincible Summer* by Cristina Garza.

Other programs held included: *Understanding Alzheimer's & Dementia*, *Healthy Living for Brain and Body*, and *Intuitive Painting from Gratitude with Watercolors*. *Great Gardening Made Easy* with Cornell Cooperative Extension was greatly appreciated by the community. The Niskayuna Gardeners found the information very beneficial.

The Woodlawn Book Club met in September to discuss *The Dictionary of Lost Words* by Pip Williams and in October to discuss *The Island of Sea Women* by Lisa See. Tea is served and treats are shared among the participants. Other programs included: *Know the 10 Warning Signs of Alzheimer's Disease* and *Healthy Living for Brain and Body*.

The process of integrating the paperback collection into the adult fiction collection has begun in Niskayuna. Paperbacks have also been weeded in Woodlawn and shelved with adult fiction. The magazines have been moved from behind the circulation desk to the former paperback section, making the periodicals more accessible to patrons.

Rotterdam/Quaker Street

In September, Librarian Chelsea DeCicco started as the full-time Adult Services Librarian for the Rotterdam and Quaker Street Branches. Patrons are thrilled to see adult programming back at these locations. *Schenectady County Historical Society* presented two well attended lectures at each branch, with Quaker Street's *Ghosts and Folklore from the Stockade* being especially popular. At Rotterdam Branch, a new REELS Film Series, *Classic Film Club*, has been established that spotlights films from the Golden Age of Hollywood, the 1930s, 40s and 50s.

In October, Rotterdam hosted a sell-out Fall Canvas Tote Bag class from *Art in Mind Studios* in Glenville. Rotterdam patrons absolutely loved the program and voiced a desire to see more like it going forward. The Quaker Street Branch has started offering a monthly Chair Yoga class with Rooted Movement Yoga. Both sessions have attracted repeat attendance from patrons. The dedicated Cozy Crafters social group of Quaker Street continue to meet weekly and have become a staple on Wednesday afternoons.

September at Rotterdam started out with us issuing many new cards to patrons. The Library Card Sign Up Month was a big hit. Patrons were also pleased to be offered free prints and free faxing with mobile printing. Many patrons appreciated the one-on-one attention they received in the *Computer Basics* class. Towards the end of the month, *Imagination Station* resumed and brought in many families.

October was a great month full of spooktacular activities at the Rotterdam and Quaker Street branches for kids and teens. We had one of our most popular teen programs at Rotterdam to date with "Haunted Paintings" on the Saturday before Halloween. We had 9 teens and understandably that number can sound underwhelming, but for teen programs that's a huge success! They hauntedified previously made paintings by adding ghosts, pumpkins and other Halloween related things into the paintings to give the

pictures a whole new meaning. We also held a LEGO Haunted House Challenge right before Halloween for school aged kids, and that was a great time had by all with 17 participants in attendance.

Our Saturday morning program at Rotterdam “Music Makers” has also had consistently good attendance for the months of September and October. Youth Services librarian Stephanie Olson has been a novice guitar player and rhythm maker for about 15 years, and she did Music Makers before the COVID-19 pandemic at Rotterdam. We are very happy that this program can be held again for our families.

Quaker Street had a great turnout for the “Let’s Talk About Egypt” program, originally advertised to homeschool families. We had 16 participants at that program and made various crafts and learned along the way about King Tut, mummies and hieroglyphics!

Interlibrary loan books and newly purchased books have started to flood in to fill holds much to our patron's delight.

The *Smartphone Savvy iPhone* class was a big hit with our patrons. They found it really helpful, and they all asked if we could have a second class.

Quaker Street

The exterior renovation on our Quaker Street branch continued into September and October and is almost complete! Our parking lot was paved and striped as well. We’re looking spiffy out here!





Support Services

The months of September and October were largely spent preparing for our change over from Joint Automation to County IT for our technology needs, including finalizing all of the data TBS needed to get our new Print/Copy/Scan/Fax stations ready to deploy in November. New printers were deployed to some locations in preparation of this upcoming installation. We have noticed that our current JAMEX (money towers for patrons copying/printing) have begun failing to dispense change properly due to age

and grime build up from coins. Luckily, we have been able to fix them to keep them in service until our new ones are installed with the TBS equipment in November.

Progress was made in getting new server hardware ready for our security systems at Mont Pleasant and Quaker Street to replace aging hard drives and server technology in order to accommodate higher quality video capabilities and longer retention rates of said video.

Our DVD cleaner/resurfacers were sent out for retooling and cleaning and returned. We have set up a satellite Circulation workstation in the receiving area at Central where staff can work on delivery bins and clean/fix CDs, DVDs, & Blu-rays right back there.

To aid in increasing the protection of our patrons' personal data, privacy screens for all public facing PCs, both staff service point workstations and public computers, have been ordered and will be installed as we progress with our IT transition.

New website work continued, with a target go-live date of Friday, November 15, 2024.

On September 3, the library implemented the expansion of hours of operation including additional Saturday hours at locations that were not previously open. Congratulations to Dori Trela who was promoted from Senior Library Clerk to a Librarian I position, and Sunitha Bellino who was promoted to a full-time senior library clerk position from her part-time role. They both continue to serve the Niskayuna community in their new roles. The County rolled out an electronic request to fill process allowing for faster turnaround when vacancies occur.

October was mainly focused on staffing. Beth and Charity conducted numerous interviews for library assistant, senior library clerk and clerk positions. Michelle Yager was promoted to a part-time clerk position, and we welcomed Dehandra Lantigua and Laurie Oldorff as part-time clerks.

County IT began issuing scpl.org emails to staff and helping migrate OneDrive folders as we approach the year end.

The staff breakroom and restroom renovation is underway! The exterior landscaping was completed at Glenville, wrapping up the project (photos below).

The roof abatement of the Karen B Johnson garage roof was completed in preparation for the demolition of the existing structure which will be replaced with a prefabricated structure. Niskayuna exterior landscaping with stones was completed thanks to facilities and the gardening volunteers.

Beth met with staff from United Way to discuss the VITA program and we're excited to partner with them for the 2024 tax season. The program offers on-site tax preparation assistance to Schenectady County residents beginning in February. The library provided space for the 2023 tax season, and this is an expansion of that program.



BUILDING COMMITTEE'S FINAL REPORT FOR 2024 CAPITAL PROJECTS

SCPL MEETING ON NOVEMBER 14TH

*COMPLETE LANDSCAPING AT GLENVILLE BRANCH. (this is a hold over from 2023).

11/14 – **COMPLETED**

*BRANCH LIBRARY DAMAGE REPAIRS AT MT. PLEASANT BRANCH.

3/28 – County engaging Engineering Firm.

7/25 – May go into 2025

11/14 – **2025 Project**

*LIBRARIES FIRE ALARM PANEL UPGRADES AT KBJ, WOODLAWN AND GLENVILLE.

11/14 – **Glenville and Woodlawn -COMPLETED**

KBJ – 2025 Project

*BRANCH LIBRARY INTERIOR IMPROVEMENTS AT GLENVILLE, SCOTIA, NISKAYUNA, BORNT AND ROTTERDAM.

4/25 – starting in June through the fall

7/25 – Design completed at finalized at Glenville, Scotia and Niskayuna. Glenville and Scotia completed by end of year.

Niskayuna in 2025.

11/14 – Glenville and Scotia – possible 25. Niskayuna and Bornt – 25. Rotterdam – COMPLETED.

***BRANCH LIBRARY PARKING LOT SEALANT AT QUAKER.**

7/25 – completed by the end of August.

11/14 - COMPLETED

***KBJ ELEVATOR UPGRADES**

3/28 – Project to begin the end of May

7/25 – Parts for elevator delayed. No estimate when it will begin. Project takes 3 months to complete.

11/14 – 25 Project

***KBJ 2ND FLOOR STAFF BATHROOMS RENOVATION**

3/38 – Measurements taken for the design phase

4/25 Design completed for Staff bathrooms, kitchen and rest area.

7/25 – waiting for asbestos results. May be done by end of year.

11/14 – on going, should be COMPLETED by the end of the year

***KBJ COOLING TOWER and GARAGE REPLACEMENT**

4/25 – a winter project

7/25 – Bids due in August. Completion by end of the year.

11/14 – COMPLETED BY END OF YEAR

***ALL LIBRARIES INFRASTRUCTURE IMPROVEMENTS.**

4/25 An IT project will be completed over 24 year.

7/25 – On hold.

11/14 – **on going into 25.**

***MONT PLEASANT EXTERIOR AND PARKING LOT IMPROVEMENTS.**

3/28 – Discussion with Family Dollar taking place

4/25 – Family Dollar contract held up in bureaucracy of FD – on hold.

7/25 – Design in progress. A 2025 Project.

11/14 – **25 Project**

***QUAKER EXTERIOR SIDING RENOVATION.**

4/25 – Siding and windows will be replaced on the entire building.

7/25 – work is on going now. Should be completed by the end of July.

11/14 – **COMPLETED**

***SCOTIA EXTERIOR REPAIRS AND PAINT ON PORCH.**

3/28 – County obtaining estimates.

4/25 – Scheduled for spring

7/25 – a change – porch will be repaired before work begins.

11/14 – **25 Project**

***LIBRARY FURNITURE REPLACEMENT AT KBJ AND BORNT.**

4/25 – A tour of the libraries is being scheduled with SCI (library furniture company).

7/25 – tour expected within the next few weeks.

11/14 – **25 Project**

***MULTI FACETED, MULTI PHASED RENOVATION FOR 2ND FLOOR CONTINUES WITH COUNTY.**

4/25 – On hold for now.

11/14 – **scheduled for initial design work in 25.**

SCPL CAPITAL PROJECTS GOALS FOR 2025

PROJECTS FROM 2024 THAT NEED TO BE COMPLETED IN 2025:

***DAMAGE REPAIRS AT MT. PLEASANT BRANCH**

***FIRE ALARM PANEL UPGRADES AT KBJ**

***INTERIOR IMPROVEMENTS AT NISKAYUNA
AND BORNT. (CHECK ON GLENVILLE AND
SCOTIA).**

***ELEVATOR UPGRADES AT KBJ**

***IT UPGRADES AT ALL LIBRARIES**

***IMPROVEMENTS ON EXTERIOR AND PARKING
LOT AT MONT PLEASANT**

***REPAIRS ON EXTERIOR AND PAINTING PORCH
AT SCOTIA**

***REPLACEMENT OF FURNITURE AT KBJ AND SCOTIA**

***2ND FLOOR MULTIFACETED, MULTI PHASED RENOVATION WITH COUNTY. INITIAL DESIGN AT BEGINNING OF 2025 WITH ARCHITECT.**

2025 CAPITAL PROJECTS AS PROJECTED BY THE COUNTY BUDGET:

***BOOK DROP UPGRADES**

***ADDITIONAL FIRE PANELS – PHASE 2**

***SIGNAGE PROJECT – PHASE 2**

***FEASIBILITY STUDY AND EXPANSION OF QUAKER**