

SCHENECTADY COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
August 27, 2020

PRESENT: Portia Alston, Jennifer Barnes, Cheryl Cufari, Deborah Escobar, Heather Gray, Sharon Jordan, M. Joe Landry, William Levering, Steven McCutcheon, Julie McDonnell, Carmel Patrick, Tina Chericoni Versaci

Ex-Officio: Karen Bradley, Director; Beth DeMidio, Assistant Library Director for Operations; Devon Hedges, Assistant Library Director III, Peggy King, Schenectady County Legislature, Chair, Education and Libraries; Janice P. Martin, Board Clerk

ABSENT: Randy Fine

William Levering called the meeting to order at 6:04 pm.

PRIVILEGE OF THE FLOOR

No one spoke during privilege of the floor.

AGENDA

There were no additions or corrections to the agenda.

MINUTES OF THE JULY 23 MEETING

The minutes of the July 23, 2020 passed unanimously on a motion by Tina Chericoni Versaci, seconded by Julie McDonnell.

DIRECTOR'S REPORT

- The County Finance Department requested that we prepare a fourth 2021 proposed operating budget without reductions.
- The Finance Committee approved the registration of two Trustees to attend New York Library Associations' virtual annual conference this fall.
- Curbside pickup program is going well.
- Library administration awaits word from the Schenectady County Manager for guidelines and a timeline when the library can allow limited access by our public.
- The library is currently operating at 188 hours a week. We will not be increasing hours for the fall in order to offset the loss of revenue.
- The County authorized the use of flextime through September 30, 2020 for employees who may be impacted by the disruptive school year approaching.
- The Mont Pleasant Branch Library remains closed for safety reasons due to the recent shootings near the library.
- We will not be submitting a NYS Construction Grant application to MVLS in September. There was insufficient time to prepare a complete and thorough submission.
- There have been a number of facilities issues at the KBJ Library due to water damage. The first was a major roof leak due to heavy rain. Tremco, our roofing company, completed an assessment and repair of the roof. The second was a roof drainpipe broke in the basement at the same time as the roof leak. The water reached our elevator. County staff repaired the

broken drainpipe and the elevator company determined that in addition to a complete drying out, a part was ordered to ensure safety. We are awaiting that repair.

- Due to a number of safety issues at the KBJ Library, we had a review of the exterior security camera coverage because the cameras were unable to capture a number of incidents. The plan to remedy the lack of coverage was reviewed with the County IT department and the recommendation was made that we proceed with the plan. A memo was prepared for submission to the Finance Commissioner and County Manager for the pre-agenda County Legislature meeting in September.
- Max Spritzer from Stewarts Shops Corporate Office contacted Karen Bradley to inform her that Woodlawn Library would be the recipient of a \$1,000 donation to celebrate the grand opening of the new State Street location, slated for Saturday, October 3 at 11:00 am. Invitations will be coming via email.

#### FINANCE COMMITTEE

- Joe Landry presented Resolution 1 - Approval of SCPL Board of Trustees Expenditures. Sharon Jordan made a motion to approve, seconded by Tina Chericoni Versaci and passed unanimously. The County Finance Department contacted Beth DeMidio in Karen's absence due to her eye surgery. They asked for the Library to prepare a proposed 2021 library budget without reductions. The proposed budget was sent to trustees prior to this evening's meeting. Discussion ensued.
- Resolution 2 – Approval for Submission of the 2021 SCPL Operating Budget. Sharon Jordan made a motion to approve, seconded by Julie McDonnell and passed unanimously.

Joe Landry, Chair of the Finance Committee, thanked Karen Bradley and her staff, the County Finance Department and the Library Board of Trustees Finance Committee for their work on the 2021 budget submission.

The meeting went into executive session at 6:35 p.m. and regular meeting resumed at 6:55p.m.

The meeting adjourned at 6:55 p.m. on a motion by Sharon Jordan, seconded by Joe Landry and passed unanimously.