

SCHENECTADY COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
July 25, 2019  
Central Library

PRESENT: Cheryl Cufari, Curtis Eatman, Randy Fine, Heather Gray, Sharon Jordan, M. Joe Landry, Steve McCutcheon, Julie McDonnell, Carmel Patrick, Karen Bradley, Beth DeMidio, Janice Martin-recorder

ABSENT: Portia Alston, Jennifer Barnes, William Levering, Marsha Mortimore, Tina Chericoni Versaci

Carmel Patrick called the meeting to order at 5:32 p.m.

Carmel Patrick introduced Steven McCutcheon as our new trustee. Joe Landry issued the oath of office to him.

Karen Bradley presented a PowerPoint, created by the Schenectady County Department of Public Works, of the Central Library Parking Lot Paving Project. The Public Works Department had the entire project finished in one week's time.

#### MINUTES OF THE MAY 23 AND JUNE 13 MEETINGS

- The minutes of the May 23 and June 13, 2019 meetings were approved unanimously on a motion by Sharon Jordan, seconded by Julie McDonnell.

#### PRESIDENT'S REPORT

- Carmel thanked Sharon Jordan and Tina Versaci for volunteering to work with her on a subcommittee to discuss a process for replacing trustees. Tina and Carmel then met with Jesse Maguire from the County on June 21. Trustees will be able to nominate potential trustees to the subcommittee.
- On June 19, 2019, Julie McDonnell, Karen Bradley, Beth DeMideo and Carmel Patrick met with the County Manager, Finance Commissioner and staff to discuss the 2020 budget submission.
- Thank you to Tina Versaci for surveying the trustees about start times for our future board meetings. Because of the survey responses, we will begin our meetings at 6:00 p.m. as of the September meeting.
- Carmel Patrick announced that the Branch Representative Committee needs a new chairperson. Heather Gray volunteered to chair the committee.
- Carmel Patrick passed along an invitation to Rudy Dehn's 100<sup>th</sup> birthday. Rudy has been a long-time SCPL Friends member and volunteer. He also volunteers at mciSci. The event will be held on August 10, 2019 from 1:00-3:00 p.m. at the First United Methodist Church.

#### DIRECTOR'S REPORT

- The Mont Pleasant Branch Library was paintballed by a young man across the street. Our facilities team did a great job of removing it immediately. An arrest has been made thanks to our cameras picking up the entire thing.
- Karen Bradley thanked Joe Landry's Highway crew for the outstanding job they did in repaving and striping the Central Library Parking lot and the Rotterdam Branch Library lot.
- On June 18, 2019 a new law took effect in New York State Public Health Law which prohibits tobacco product use within 100 feet of the entrances, exits, and outdoor areas of any public or

association library. Our temporary signs are in place while the County Sign Shop completes the permanent ones.

- Karen Bradley, Don Scheuer and Sharon Jordan met with Lois Gordon to review the criteria for applying for this year's round of NYS Public Library Construction funds to see whether our Scotia and Woodlawn proposed projects are eligible for funds.
- Staffing continues to be our top priority. We will be closing the Woodlawn and Quaker Street Branches this week due to a lack of staff.
- The July 13<sup>th</sup> Comic Con was a smashing success with a tremendous crowd. Our staff did a great job planning and carrying out the event. Summer reading programs at all locations are under way and participation and program attendance is going well.

#### BUILDING COMMITTEE

- The new Mont Pleasant Branch Library is open for business and more people are taking advantage of programs, computers and books.
- The demolition of the old library took place on Monday, July 8. Preparation for paving is almost complete. Unfortunately, there is a hold up with Family Dollar. The corporate office has not returned the paperwork to the County.
- 2020 Capital Budget requests from the Building Committee are:
  - Renovation of the Woodlawn Branch Library – interior and exterior - \$75,000.
  - Niskayuna Branch Library parking lot to be reconfigured for Handicapped Accessibility including new sidewalks, curbs and paving - \$85,000.
- There are funds allocated for carpet and window cleaning at Central and Branches. Thank you to Beth DeMidio for coordinating this work.

#### FINANCE COMMITTEE

- Joe Landry asked for a motion to approve the following resolutions:  
Resolution 1 – Approval of SCPL Board of Trustees Expenditures. A motion was made by Sharon Jordan, seconded by Heather Gray and approved unanimously.
- Resolution 2 – Submission of Grant Application to MVLS for the New York State Public Library Construction Grant. A motion was made by Sharon Jordan, seconded by Julie McDonnell and approved unanimously.

#### PLANNING COMMITTEE

- Since the 2016-2019 Long Range Plan is coming to an end, Committee Chairs will be asked to submit their final report. Next Long Range Plan: 2020-2023.

#### NEW BUSINESS

- Carmel Patrick asked if the trustees wanted to renew the Library Trustees Association membership. The trustees agreed to pay the renewal fee of \$325.00.
- An event, celebrating the life of Karen B. Johnson, will be held at Proctors Schenectady on Thursday, September 5 at 1:00 p.m. Carmel Patrick will represent the library board and will speak at the event. The celebration is open to the public.

The meeting was adjourned at 6:12 p.m. on a motion by Sharon Jordan, seconded by Curtis Eatman and approved unanimously.

The next meeting will be held on Thursday, September 26, 2019 at 6:00 p.m. in the Swanker Boardroom.