

SCHENECTADY COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
June 22, 2017  
Central Library

PRESENT: Cheryl Cufari, Camille Siano Enders, Cori Hoffman, Sharon Jordan, M. Joe Landry, William Levering, Julie McDonnell, Marsha Mortimore, Carmel Patrick, Tina Chericoni Versaci, Karen Bradley, Serena Butch, Janice Martin-recorder

ABSENT: Randy Fine, Anthony Gaddy, Donna Phillips, Edwin D. Reilly, Jr.,

GUEST: Angela Strong

Carmel Patrick called the meeting to order at 5:30 p.m.

Karen Bradley introduced and welcomed Angela Strong, the library's new Assistant Library Director for Operations. She will begin training with Serena Butch on Monday, June 26, 2017. Angela extended her thanks to the board, Karen Bradley and Serena Butch.

#### MINUTES OF THE MAY 25 AND JUNE 13 MEETINGS

The minutes of the May 25, 2017 and June 13, 2017 meetings were approved unanimously on a motion by William Levering, seconded by Sharon Jordan.

#### PRESIDENT'S REPORT

- At a special meeting on June 13, the trustees passed the SCPL 2018 budget, which includes a 1.6% increase over its 2017 budget.
- Tina Versaci and Carmel Patrick participated in a final interview for the Assistant Library Director for Operations. Welcome and congratulations to Angela Strong.
- Carmel announced that, thanks to a team effort led by Sharon Jordan, we have reached our goal for the Mont Pleasant Branch campaign. Thanks go out to Neil and Jane Golub, Mark and Terri Little and the Wright Family Foundation, who join Schenectady County, Metroplex, the SCPL Board of Trustees, The Friends of the SCPL and Esther Swanker in supporting this initiative. We have one more grant application pending with The Schenectady Foundation and Tony Gaddy is also speaking with other potential donors.
- Thanks to Joe Landry and Donna Fairlee for their wonderful coordination of the June 9 Volunteer Appreciation picnic.
- Carmel attended a June 1 Planning Committee meeting. She thanked Cheryl Cufari for her continuing leadership on the long range plan of service.

#### DIRECTOR'S REPORT

- Karen thanked the Board of Trustees and Friends of the Library for hosting and funding the volunteer and staff appreciation picnic.
- Karen thanked the Trustees for the work over the past months on the 2018 library and Trustees budget, which passed unanimously at our June 13, 2017 meeting.
- The Mont Pleasant branch library was closed two Saturdays in June and the Scotia branch one Saturday in June due to the lack of staff coverage.

- The New York State Annual Report is on the agenda for approval for the annual submission to NYS.
- Undersheriff Gordon Pollard informed Karen that his efforts to recruit for the roving sheriff position are coming to a close. He has a retired NYS Trooper who he believes may be interested.
- The summer reading program for patrons has launched. Comic Con will be held on July 8 from 10:00 am until 4:00 pm.
- Open Stage Media is going to produce a series of videos about our libraries that we will be able to share on our website and use for promotional purposes
- Resolution #1 – Approval of 2016 New York State Annual Report – Tina Chericoni Versaci moved, seconded by William Levering and approved unanimously.

#### FRIENDS OF THE LIBRARY

- The new point of sale system at the Whitney Book Corner is in operation for cash and checks, with credit/debit card acceptance to begin July 1.
- Thanks to Joe Landry and Donna Fairlee for coordinating the staff/volunteer picnic and to the Board of Trustees for their support.
- The Friends will have a table at Comic Con on July 8.
- There will be a one-day overstock book sale on Saturday, July 22.

#### BUILDING COMMITTEE

- The goal of \$1.6 million in pledges for the construction of a new Mont Pleasant Branch Library has been met. An LOI application for \$150,000 is pending.
- The State Library Construction Aid was funded at \$24 million in the NYS budget. This is a \$10 million dollar increase from last year. The MVLS share will be \$630,000. The library is prepared to make a substantial request from this source.
- The annual tour of branches was completed on Monday, April 17.
- Capital projects for Central and branches will be implemented in the fall of 2017.
- Projected for 2018: Niskayuna roof replacement and Mont Pleasant Branch Library replacement.

#### FINANCIAL COMMITTEE

- Resolution #2 – Approval of the SCPL Board of Trustees Expenditures. A motion to approve was made by William Levering, seconded by Marsha Mortimore and approved unanimously.

#### PLANNING COMMITTEE

- The Planning Committee will concentrate on Goal 3 and bullet 3 of Goal 8 of the Long Range Plan of Service. A short timeline was set by the committee for this in light of the work being done by the staff with consultant Elissa Kane.
- On June 21, 2017, Cheryl Cufari met with the staff's planning work group. The committee reported on the work and discussions that have occurred over the last few months held with the consultant. The work centered on their role in carrying out the goals of the plan and setting priorities for long and short term goals.
- The committee will meet in July.

#### SAFETY COMMITTEE

- The committee met on June 12, 2017. Discussion on the following:
- Closing bathrooms prior to closing and encouraging patrons to leave at closing.
- Bikes being left in foyer; possibility of providing locks for patrons.
- Training for part-time staff needed to open/close branches. Branches need staff consistency.

#### NEW BUSINESS

Joe Landry made two announcements:

- CDTA Bike-Share Program – one of the stations will be located at SCPL Central (Clinton & Liberty). The program will begin in late July.
- CDTA free trolley service begins in Schenectady.

Serena Butch is retiring on July 3. Her last day of work is June 30, 2017. She enjoyed being on various board committees and thanked trustees for their commitment to the library.

The next meeting will be held on Thursday, July 27, 2017 at 5:30 p.m.

The meeting was adjourned at 6:07 p.m. on a motion by Marsha Mortimore, seconded by Sharon Jordan and approved unanimously.