

SCHENECTADY COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
November 29, 2018  
Central Library

PRESENT: Jennifer Barnes, Cheryl Cufari, Curtis Eatman, Randy Fine, Heather Gray, Cori Hoffman, Sharon Jordan, M. Joe Landry, Julie McDonnell, Carmel Patrick, Tina Chericoni Versaci, Karen Bradley, Angela Strong, Janice Martin-recorder

ABSENT: Anthony Gaddy, William Levering, Marsha Mortimore

Carmel Patrick called the meeting to order at 5:30 p.m.

MINUTES OF THE OCTOBER 25 MEETING

The minutes of the October 25, 2018 meeting were approved unanimously on a motion by Cheryl Cufari, seconded by Sharon Jordan.

PRESIDENT'S REPORT

- Carmel Patrick attended the November 20 Finance Committee and the November 5 Planning Committee meetings.
- Carmel thanked committee chairs and members for submitting year-end reports to the Planning Committee. The reports will be used to prepare our trustee letter for the Library's annual report.
- A reminder that the Trustees do not meet in December. We will re-convene in January 2019.
- Carmel Patrick appointed Curtis Eatman to the Finance Committee and Jennifer Barnes to the Safety and Security Committee.
- Joe Landry will Chair the Nominating Committee; there is an opening for Secretary.

DIRECTOR'S REPORT

- Congratulations to Carmel Patrick on her November 1, 2018 recognition from the Schenectady County Democratic Committee.
- Despite the snowstorm on November 15, 2018, we had an informative community discussion from residents of the Mont Pleasant Community at our Open House. A special thanks to my staff who were able to be there to assist with this and collect the feedback – Kaela Wallman, Chinasa Seyse and Chris Symes. A logbook with updates of community discussions will be available at the next Branch Committee meeting.
- A meeting of the MVLS Central Library Committee was held on Tuesday, October 23, 2018. Members of the CLDA Committee provided input into the development of the 2019 CLDA plan that trustees must vote on this evening, under Resolution #1.
- The Central Library will be participating in the downtown "Halliday" event, as we have in the past on Saturday, December 8 from noon to 4 p.m. We will be showing the original Grinch movie, as that is their theme this year and have activities for children.
- Staffing has kept Angela and Karen very busy. We have had a lot of turnover. We are happy that our Librarian III position, which has been vacant since June 30 when Bob Sullivan retired, has had the RTF approved. The test results have been sent over from Civil Service from the October exam. We look forward to setting up interviews in the coming weeks.

- Kaela Wallman and Karen Bradley have been invited by SICM to their annual holiday dinner at St. George's Church on Tuesday, December 4 at 6:00 p.m. where they will receive a special recognition for our STARS early literacy initiative and the summer lunch program at the Central Library.
- Resolution #1 – Approval of CLDA Grant Submission to The Mohawk Valley Library System. A motion to approve was made by Cori Hoffman, seconded by Cheryl Cufari and approved unanimously.

#### FRIENDS OF THE LIBRARY

- *Between the World and Me* by Ta-Nehisi Coates has been chosen as our 2019 One County One Book. Plans for programs are underway.
- The Friends Board voted to open a second bookstore at ViaPort. Planning and organizing are underway.
- Repair Café continues to be well attended.
- Reservations are now being taken for a trip to Austria, Switzerland and Bavaria in May 2019.
- Beat the Snow Music Series is set for this winter. Programs are held on Sundays at 2:30 p.m.
- Monday Noon Programs are continuing.
- Winter Book Sale will be held in February. The Friends are looking for a new volunteer coordinator.

#### FINANCE COMMITTEE

- Joe Landry asked for a motion to approve Resolution #2 – Approval of SCPL Board of Trustees Expenditures. A motion was made by Julie McDonnell, seconded by Sharon Jordan and approved unanimously.
- Julie McDonnell distributed the summary of trustee fund balances as of November 15, 2018. Discussion ensued.

#### BRANCH COMMITTEE

- The Branch Committee will meet in January.
- Chair, Cori Hoffman, is guiding the committee to focus more on long term planning and less on maintenance issues.
- Committee discussed getting suggestion boxes for branches.

#### BUILDING COMMITTEE

- Building Committee Long Range Planning Report was primarily about the Mont Pleasant Branch Construction Project. Completion will be by July 1, 2019.
- Scotia Branch project will begin in summer/fall 2019.
- Annual tour of branches – committee wants to continue this practice.
- Committee will work on prioritization, including funding costs.
- Discussion ensued regarding second floor ceiling tile replacement.

#### PLANNING COMMITTEE

- The Planning Committee met on November 5, 2018.
- Cheryl Cufari thanked Cori Hoffman and Angela Strong for data collection.
- The committee will begin focusing on the next Long Range Plan for 2020.

#### ONE COUNTY ONE BOOK

- Cheryl Cufari announced the winner of the One County One Book program – *Between The World and Me* by Ta-Nehisi Coates. Discussion ensued.

#### SECURITY COMMITTEE

- Heather Gray announced that the committee will meet on January 13, 2019 at 8:30 a.m. They will have a report for the January 24 meeting.

#### TECHNOLOGY COMMITTEE

- Randy Fine reported that the Technology Committee met today, November 29, 2018.
- The committee will need to come up with alternative plans, depending on the finalization of the 2019 budget.
- The committee needs to develop a new three-year plan.

#### NEW BUSINESS

- Karen Bradley reported that three events will take place in 2019:
  - The 50<sup>th</sup> anniversary of the Central Library in April.
  - The dedication of the Harriet Tubman/William Seward statue in May.
  - The opening of the Mont Pleasant Branch Library in early spring.
- Discussion ensued as to whether the three events could be tied in together. Tina Chericoni Versaci and Carmel Patrick will work together to look into coordinated celebration for 2019.

The next meeting will be held on Thursday, January 24, 2019 at 5:30 p.m. at the Central Library.

The meeting was adjourned at 6:18 p.m. on a motion by Tina Chericoni Versaci, seconded by Cori Hoffman.