

SCHENECTADY COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
April 27, 2023

**PRESENT:** Randy Fine, David Fronk, Steve McCutcheon, Jude McQueen, Carmel Patrick, Brenda Schworm, Madelyn Thorne, Tina Chericoni Versaci, Christine Witkowski

**ABSENT:** Cheryl Cufari, Sharon Jordan, Julie McDonnell, Bernice Rivera, Haileab Samuel, Angela Tatem

**Ex-Officio:** Charity Thorne, Executive Director of Library System, Devon Hedges, Assistant Library Director; Beth DeMidio, Assistant Library Director of Operations; Michelle Ostrelich, Schenectady County Legislature, Vice-Chair, Education and Libraries; Janice P. Martin, Board Clerk

Tina Chericoni Versaci called the meeting to order at 6:00 p.m.

**PUBLIC COMMENT** – None.

**CONSENT AGENDA**

- a. Board of Trustees Meeting Minutes for March 23, 2023
- b. Planning Committee Meeting Minutes for March 23, 2023
- c. Finance Committee Meeting Minutes for April 18, 2023
- d. Approval of Expenditures – Resolution 1

A motion to approve the consent agenda was made by Carmel Patrick, seconded by David Fronk. Motion passed.

**PRESIDENT’S REPORT**

- The Schenectady County Ethics Annual Statement for 2022 is due by May 1, 2023.
- Beginning in May, library board materials will be displayed electronically at meetings as we are going paperless.
- The Library Board Committee List has been restructured and the edited list has been distributed. If anyone is interested in the vacant Friends representative slot, contact Tina Chericoni Versaci.
- April 23-29 is National Library Week. Tina Chericoni Versaci thanked library staff for all that they do. They are very much appreciated.

**DIRECTOR’S REPORT**

- Trustees reviewed the written report submitted by Charity Thorne.

Upcoming Projects:

Scotia: Side walk – Library remains open

KBJ: 2<sup>nd</sup> floor ceiling replacement beginning May 15 – 2<sup>nd</sup> floor will be inaccessible for 3 days

Niskayuna: Painting – Library will be closed June 2\*-16 (\*update: June 3-16)

Glenville: Sidewalk -Library will be closed for one week – Date to be determined

**FRIENDS OF THE LIBRARY**

- The Friends accepted the “Good News Award,” from the Chamber on April 12, 2023. Thank you to Charity Thorne and Tina Chericoni Versaci for attending.

- The spring book sale will be held on Saturday, May 6 from 10 am-4 pm and Sunday, May 7 from 12 pm to 3 pm.
- The Friends annual dinner will be held on Thursday, May 4 at 6:00 p.m. at the Turf Tavern.
- The Friends budget has already been completed for 2023. Thoughts on a collaboration between the Friends and Trustees for future outreach/programming was discussed.

#### FACILITIES COMMITTEE

- Trustees reviewed the written report submitted by Sharon Jordan

#### FINANCE COMMITTEE

- The Finance Committee will meet on Tuesday, May 16 at 10:00 am in Program Room 1 to review the draft of the proposed 2024 budget. All trustees are invited to attend and give input. The budget will be presented at the May 25 library board meeting for discussion and approval (previous date was June 8. That date is cancelled). Charity Thorne and Beth DeMidio will submit the budget to the County on Friday, May 26. The monthly trustees meeting will be held on the fourth Thursday as usual, June 22, 2023.

#### PLANNING COMMITTEE

- Trustees reviewed the meeting minutes of the March 23, 2023 Planning Committee meeting.

#### POLICY COMMITTEE

- The next meeting will be held on May 25, 2023 at 6:30 p.m.

#### NEW BUSINESS

- Discussion ensued whether trustees could have library access to Microsoft Teams. Joint Automation is not willing to issue Microsoft licenses to trustees. A follow up meeting to discuss options may be needed.

The meeting was adjourned at 6:42 p.m. on a motion by Carmel Patrick, seconded by Steve McCutcheon.