

## Changes in Interlibrary Loan Requests Handling at MVLS

The following changes affect Interlibrary Loan requests that cannot be filled by libraries in the Capital District Library Council (CDLC). These requests are forwarded to the Mohawk Valley Library System, which search libraries across the country to fill requests that are mailed to MVLS. The changes have been made to try to reduce the costs of interlibrary loans, which are labor intensive.

### Effective Immediately

MVLS will not request books from libraries if the cost of the book (print copy) is less than \$10.00, or can be purchased, new or used for less than \$10.00.

### Effective January 1, 2011

Beginning with requests placed January 1, 2011, MVLS will charge patrons a \$2.75 return postage fee for materials coming from beyond CDLC. The amount will be added to the patron's account when the material arrives at MVLS, and must be paid by the patron when picking up the material. Payment should be in the form of a check made out to the Mohawk Valley Library System.

This postage fee will be in addition to any lending fee that the lending library may charge for the loan.

Patrons will be asked at the time the request is placed whether they want to have MVLS search beyond CDLC if the materials are not available locally, agreeing to pay the postage fee and any lending fees. If they indicate on the form that they are not will to pay the postage fee, MVLS will not search beyond CDLC for the materials.

And as stated above, MVLS will not request materials that can be had for less than \$10.00.