

SCHENECTADY COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
September 28, 2017
Central Library

PRESENT: Cheryl Cufari, Camille Siano Enders, Anthony Gaddy, Heather Gray, Sharon Jordan, Julie McDonnell, Marsha Mortimore, Edwin D. Reilly, Jr., Tina Chericoni Versaci, Karen Bradley, Angela Strong, Janice Martin-recorder

ABSENT: Randy Fine, Cori Hoffman, M. Joe Landry, William Levering, Carmel Patrick, Donna Phillips

GUEST: Frank Wicks

Vice President Anthony Gaddy called the meeting to order at 5:32 p.m.

PRIVILEGE OF THE FLOOR

Frank Wicks spoke during privilege of the floor. He distributed a document from the Seward-Tubman Statue Team. Enclosed in the document is a letter that serves as their request to ask the Trustees of the Schenectady County Public Library to accept the gift of a new statue depicting the life-sized representations of William Seward and Harriet Tubman. Discussion ensued. The request will be redirected to the County Manager and County Legislature. A resolution will be needed for support and acceptance of the statue.

APPROVAL OF THE AUGUST 9 MEETING

The minutes of the August 9, 2017 meeting were approved unanimously on a motion by Sharon Jordan, seconded by Camille Siano Enders.

PRESIDENT'S REPORT

- Carmel Patrick thanked the trustees who attended the special August 9 meeting.
- Carmel Patrick and Karen Bradley met with the County Manager and Budget Director on August 31 for a 2018 budget meeting.
- On September 11, Carmel Patrick, Sharon Jordan, Angela Strong and Karen Bradley met with the MVLS distribution committee to review our NYS Construction Fund request for the Mont Pleasant Branch Library. We requested \$323,010 and was awarded \$111,583 or 34.5% of our request.
- Carmel Patrick attended a Finance Committee meeting on September 19.
- Carmel Patrick, Sharon Jordan and Karen Bradley met twice to prepare for a September 27 meeting with the distribution committee for The Schenectady Foundation regarding our request for support of the construction of the Mont Pleasant Branch.
- Thank you to the Friends, Angela Strong, Karen Bradley and all who volunteered for the September 23-24 book sale.

DIRECTOR'S REPORT

- Karen Bradley thanked the Friends of the Library and their army of volunteers for a wonderful fall book sale to benefit our libraries.

- The Staff Long Range Strategic Planning Team continues to meet. Angela Strong is leading this initiative and has included a report in our packet. Thank you to Angela for her leadership and to staff who are working hard on this important task.
- Our successful summer reading program for youth and adults has concluded. Statistics are included with director's report.
- The Active Shooter Training for staff that will be provided by County staff has been scheduled for Wednesday, November 1 from 8:00-9:00 am and on Monday, November 27 from 6:00-7:00 p.m. in the McChesney Room of the Central Library. Board of Trustees members are welcome to attend either session.
- The plan to increase the bandwidth at the Central Library with the assistance of JA, Spectrum, County staff and a representative of the City of Schenectady Police Department, will be implemented this week. Thanks to Angela for her coordination of this cost savings measure.
- Youth Services librarian Chinasa Seyse has been asked to serve on the American Library Association's Caldecott Award Committee. This is a wonderful honor to have one of our librarians asked to serve on this prestigious committee.
- Staffing issues continue.

FRIENDS OF THE LIBRARY

- The fall book sale went well. The preliminary report is about \$15,700 earned. The book sale committee did their usual stellar job in organizing it all. Special thanks go to students from Schenectady High School's Junior Air Force ROTC under the direction of Chief Thompson and the National Honor Society, Union College students, Schenectady County Sheriff's Department, Junior Friends, and Dave Bradley, for their energetic help.
- Monday noon programs began on September 11, 2017.
- The Friends day trip to Williamstown was September 27, 2017.
- The Friends are sponsoring a trip to Ireland in June 2018 with Colette Tours. For more information log onto website: <https://friendsofscpl.org/tour-ireland-in-2018>.
- Planning for the Friends annual meeting on April 10, 2018 has begun.

BUILDING COMMITTEE

- The proposed Mont Pleasant Branch is moving forward. Thanks to the County and everyone who has been a partner in this project.
- Financial update and phasing is attached to this report.
- We submitted the final application to The Schenectady Foundation for \$150,000 at the end of August. We should hear by the second week of October.
- Looking ahead:
 - Demolition of the two corner buildings in October 2017.
 - Construction will begin in spring 2018.
 - Completion of new Mont Pleasant Branch Library by early 2019.
- Clean up continues on the 2nd floor. Literacy New York has signed a contract for their space through December, 2017. Union College students helped with clean up at the end of August.

BRANCH COMMITTEE

- Bornt – Busy summer. Furniture adjusted to make seating more flexible. Outside cameras are needed on State Street; they should be coming soon.
- Glenville – May open house went well. Successful summer programs for children and adults. April Fernandez is a new librarian as of July 3. New carpet to be installed on November 9.

- Mont Pleasant – Staff has been working with Karen Bradley and Angela Strong and attending neighborhood association meetings in preparation for the construction of the new library.
- Niskayuna – No report.
- Quaker Street – Carpet replacement, new blinds, interior painting along with an updating of furniture, etc. (most likely in December). Karen noted that Senator Amedore provided \$6,000 each in bullet aid for Quaker Street and Rotterdam Branches, which will help with renovation costs.
- Rotterdam – Great summer programs – almost 1,000 people in attendance. Roof is slated for replacement in next year’s capital budget. Branch needs computers and furniture suitable for little learners. Branch needs more security cameras.
- Scotia – No report.
- Woodlawn – Parking lot will be paved in the fall. Karen or Angela will follow up on library signage at State and Albany Streets.

FINANCE COMMITTEE

Tina Chericoni Versaci asked for a motion to approve the following resolutions:

- Resolution #1 – Approval of SCPL Board of Trustees Expenditures. A motion was made by Marsha Mortimore, seconded by Sharon Jordan and approved unanimously.
- Resolution #2 – Approval of SCPL Board of Trustees Expenditures. A motion was made by Cheryl Cufari, seconded by Julie McDonnell and approved unanimously.

DEVELOPMENT COMMITTEE

- Anthony Gaddy, Cori Hoffman and Marsha Mortimore met and agreed that the committee will connect with the Friends of the Library.

PLANNING COMMITTEE

- Cheryl Cufari provided an attachment: SCPL Board of Trustees Committee Long Range Plan Progress Report.

SAFETY COMMITTEE

- The safety committee will be meeting soon.

The next meeting will be held on Thursday, October 26, 2017 at 5:30 p.m. in the Swanker Boardroom at the Central Library.

The meeting was adjourned at 6:10 p.m. on a motion by Camille Siano Enders, seconded by Sharon Jordan.