

SCHENECTADY COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
July 28, 2016
Central Library

PRESENT: Cheryl Cufari, Camille Siano Enders, Anthony Gaddy, Cori Hoffman, Sharon Jordan, Julie McDonnell, Carmel Patrick, Donna Phillips, Edwin D. Reilly, Jr., Karen Bradley, Janice Martin-recorder

ABSENT AND

EXCUSED: Randy Fine, M. Joe Landry, William Levering, Jamaica Miles, Marsha Mortimore, Tina Chericoni Versaci

SCHENECTADY
COUNTY

LEGISLATURE: Holly Vellano, Chair, Education and Libraries

GUESTS: Lauren Bendall, Scot Felderman, Rosalind Kotz

Carmel Patrick called the meeting to order at 5:32 p.m.

PRIVILEGE OF THE FLOOR

Donna Phillips announced that the Schenectady City School District is looking for celebrity readers for their October 27 program, "Read for the Record Day."

Lauren Bendall, Literacy Outreach Coordinator, AmeriCorps Vista Fellow made a presentation this evening. Lauren highlighted some of her work throughout the year:

- Member of the grant committee – working with Karen Bradley, Serena Butch, Rosalind Kotz and Scot Felderman. The committee was able to secure a grant from the Schenectady Foundation for the Family Place Library at the Bornt Branch Library
- Worked to support Community Outreach/Community Partnerships
- Supported the opening of the Bornt Branch Library
- Conducted surveys for Bornt Branch – Patron needs/programming

Lauren has completed one year of service as the Library's Literacy Outreach Coordinator; she has accepted a full-time position at Russell Sage College. Her last day is Friday, July 29.

PRESIDENT'S REPORT

Carmel Patrick's report is enclosed in trustee packets. Highlights include:

- Carmel Patrick, Karen Bradley, Serena Butch and Deb Mancini met on June 28, 2016 to review the SCPL's 2017 budget submission
- On August 6, 2016 at the Canajoharie Golf Club, the Foundation for the MVLS is hosting a Golf Tournament. Funds raised from this tournament will support grants to MVLS member libraries in Fulton, Montgomery and Schoharie Counties. For a registration form, visit mvlslibraryfoundation.files.wordpress.com.
- The New York Library Association conference will be held in Saratoga Springs, November 2-5, 2016. Visit nyla.org for more information. Many of the sessions are relevant for library trustees.

- Carmel reminded everyone that the Board of Trustees will not meet in August. The next meeting will be held on September 22, 2016. In the meantime, the Friends are sponsoring a family music event and ice cream social on Sunday, August 28, at 2:00 p.m. in the McChesney Room, featuring The Zucchini Brothers. Please help promote this fun family event!

DIRECTOR'S REPORT

Karen Bradley's report is enclosed in trustee packets. Highlights include:

- Karen Bradley, Carmel Patrick and Serena Butch met with Finance Commissioner, Deb Mancini to review the Board of Trustees 2017 proposed library budget that the Board approved on June 28, 2016.
- The summer reading program is well underway. Electric City Comic Con on Saturday, July 9 had over 1,000 people in attendance.
- Lauren Bendall, AmeriCorps Vista Fellow will make a brief presentation on her last year of service as Literacy Outreach Fellow. Siena College informed us that they have been unable to find an AmeriCorps Vista Fellow to serve as our Literacy Outreach Coordinator. They will be recruiting a new cohort to begin in January of 2017.
- Serena Butch recently banned a patron for stalking and harassment of staff at the Woodlawn Branch Library. He challenged his ban and indicated he may be coming to the board of trustees meeting on July 28 to speak during privilege of the floor. He did not attend the meeting.

BRANCH COMMITTEE

Donna Phillips reported that the next meeting will be held on September 14, 2016 at 5:00 at the Bornt Branch Library.

BUILDING COMMITTEE

Sharon Jordan's report is enclosed in trustee packets. Highlights include:

Branch Library Repairs

- Glenville – All work has been completed.
- Niskayuna – Finelli Construction has completed approximately 60% of the rehabilitation project (staff entrance repair). Completion is expected by mid-August by the latest. The County will begin interior work of the staff room after Finelli completes their project.
- Bornt – The back fence and plantings, which Metroplex is paying for, should start by the beginning of August at the latest.
- Quaker Street – The air quality indoor assessment has been completed. There are no mold issues, but a water problem has been identified and the County is taking steps to correct it.

Looking Forward

- A five year plan is being drawn up by the County for Capital needs and immediate repair for all Branch Libraries.
- The report from the County Structural Engineer reports two small structural items of note at the Scotia Branch Library: the bowed wall and foundation wall area in need of repair. The County is planning repairs. The framing and supports are in good condition.
- A complete review of the second floor of Central has begun by the Building Committee and they will make recommendations for the space in the coming months. A new system is in place for immediate recycling of items left by residents that cannot be used by Friends for their book sales, etc. The system will be reviewed in a month to evaluate its effectiveness. Clean up continues and an evaluation will be made in September of what remains to be done. Cheryl Cufari will schedule a visit to another Makerspace in Albany for September/October.

FINANCIAL COMMITTEE

Julie McDonnell asked for a motion to approve Resolution 1 – Approval of SCPL Board of Trustees Expenditures. A motion was made by Cori Hoffman, seconded by Cheryl Cufari and approved unanimously.

DEVELOPMENT COMMITTEE

Tony Gaddy is looking forward to the joint meeting between the Trustees and the Friends of the Library.

PLANNING COMMITTEE

Cheryl Cufari reported that the Long Range Plan of Service is enclosed in trustee packets. This is the second reading. She asked for a motion to approve Resolution 2 – Approval of Schenectady County Public Library Long Range Plan of Service 2016-2019. A motion was made by Donna Phillips, seconded by Sharon Jordan and approved unanimously.

NEW BUSINESS

Karen Bradley reported that Siena College is unable to fulfill the AmeriCorps Vista Fellow for this year. She received an email from Lamara Burgess from Siena College stating that some Vistas have pulled out of the program. Lamara also notified Karen that she is leaving her position at Siena College. Karen reported that per grant parameters, the library needs to provide literacy outreach. At the current time, we are without a Literacy Outreach Coordinator. There are funds remaining for the position and Karen is asking the board if they would support exploring the idea of contracting with an individual to fill this position until Siena is able to find a replacement. Discussion ensued and received the board's support.

Sharon Jordan made a suggestion to change the monthly meeting time to 5:30 p.m. Discussion ensued. A motion was made by Sharon Jordan to change the monthly meeting time to 5:30 p.m., seconded by Tony Gaddy and approved unanimously. Carmel Patrick will send an email out to the board to notify them of the change in time.

The meeting was adjourned at 6:25 p.m. on a motion by Camille Siano Enders, seconded by Tony Gaddy and approved unanimously.

The next meeting will be held on Thursday, September 22, 2016 at **5:30 p.m.** in the Swanker Boardroom at the Central Library.