

SCHENECTADY COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
March 23, 2017  
Central Library

PRESENT: Cheryl Cufari, Sharon Jordan, M. Joe Landry, William Levering, Marsha Mortimore, Carmel Patrick, Edwin D. Reilly, Jr., Karen Bradley, Serena Butch, Janice Martin-recorder

ABSENT: Camille Siano Enders, Randy Fine, Anthony Gaddy, Cori Hoffman, Jamaica Miles, Julie McDonnell, Donna Phillips, Tina Chericoni Versaci

Carmel Patrick called the meeting to order at 5:32 p.m.

MINUTES OF THE FEBRUARY 23 MEETING

The minutes of the February 23, 2017 meeting could not be approved at this evening's meeting due to lack of quorum. Approval of minutes will be included on the April 27, 2017 agenda.

PRESIDENT'S REPORT

Carmel Patrick's report is enclosed in trustee packets. Highlights include:

- Meetings are underway with prospective contributors for the Mont Pleasant branch project. Key stakeholders have been invited by the County Manager to attend a March 30 meeting to learn more about the project.
- The February 25 one-year anniversary of the Bornt branch was well attended. Statistics about the branch were shared with community leaders.
- A reminder that the Annual Meeting of the Friends of the SCPL is April 6 at 5:00 p.m., at SCCC. The cost is \$30 per person. It would be wonderful to have a group of Trustees show support to the Friends in appreciation of all they do for the Library.

DIRECTOR'S REPORT

Karen Bradley's report is enclosed in trustee packets. Highlights include:

- The one year anniversary celebration for the Bornt Branch library on February 25, 2017 was well attended. She thanked all whose schedules allowed them to attend.
- NYLA Advocacy Day was March 1, 2017. Karen was able to attend and advocate, along with library colleagues across the state, for additional library aid. The federal budget proposal just released from our current administration includes the elimination of the IMLS – which impacts museums and libraries across the country.
- Karen attended the Mont Pleasant Neighborhood Association meeting on March 9.
- A copy of the County Ethics form is enclosed in trustee packets.
- Workshop at the Central Library on April 6 from 9 am-12 pm – Libraries = Education: A New Way of Thinking.
- Some members of the Central Library staff and branch managers met last week to begin working on the staff piece of the BOT Long Range Strategic Plan.
- The MVLS annual dinner meeting is May 10, 2017. Trustees are encouraged by MVLS to attend.

Karen Bradley and Eric Trahan were among many who were asked to be part of a film commemorating Senator Hugh Farley. The compilation video will be shown at a dinner honoring him on April 5, 2017.

The library received a third installment of \$20,000 from The Schenectady Foundation supporting the Phyllis Bornt Branch Library – A Family Place Library.

#### FRIENDS OF THE LIBRARY

Val Catlin's report is enclosed. Highlights include:

- The last in the series of Beat the Snow concerts will be Sunday, March 26, a program of Judy Garland songs.
- The Friends are working on procedures and training for the new point of sale system at the Whitney Book Corner.
- The Friends annual meeting will be held on April 6. Reservations must be received by March 25.
- The spring book sale will be held May 6 and 7.

#### BUILDING COMMITTEE

Sharon Jordan's report is enclosed in trustee packets. Highlights include:

- Progress continues on the 2<sup>nd</sup> floor. Youth and Children's materials will be moved to a specified area which will provide additional space for the Friends book operation.
- Plans continue for the new Mont Pleasant Branch Library. Site control is being secured. Additional monies are being sought and the goal is to have 1.6 million pledged by July 2, 2017.
- The annual tour of branch libraries is scheduled for Monday, April 17.
- Capital projects that were approved in the 2017 budget:
  - Mont Pleasant – vestibule tile fixed - \$15,000
  - Niskayuna, Glenville, Scotia carpet replacement - \$90,000
  - Quaker Street – carpet replacement, new blinds, interior painting and updating of furniture, etc. - \$33,000
  - Woodlawn, Rotterdam, Glenville – parking lots will be repaved - \$47,000
  - Central – replacement of sliding doors - \$45,000
- Projected for 2018:
  - Niskayuna roof replacement - \$70,000
  - Mont Pleasant Branch Library replacement - \$900,000 from the County; other sources-\$700,000

#### FINANCE COMMITTEE

Joe Landry reported. Julie McDonnell prepared a summary of trustee fund balances as of December 31, 2017. It is enclosed in trustee packets.

Resolution 1 – 3/23/17 – approval of SCPL Board of Trustees Expenditures will be presented at the April meeting. It could not be voted on this evening due to lack of quorum.

Planning for the 2018 budget will begin soon.

#### PLANNING COMMITTEE

Cheryl Cufari reported that the planning committee meeting was postponed to April.

#### NEW BUSINESS

Bill Levering had an inquiry from a patron who would like to be involved with the library. Discussion ensued. The patron may contact Carmel Patrick directly.

Carmel Patrick reminded trustees that the Schenectady County Board of Ethics form is due back on April 15, 2017. The form is enclosed in trustee packets.

Ed Reilly announced that Linda Witkowski, former coordinator of the Friends of SCPL Books Sandwiched In, passed away on March 8, 2017.

Karen Bradley announced that the library's Poetry Gala on April 2, hosted by librarian Deborah Noyes, will be dedicated to Linda Witkowski.

The meeting was adjourned at 6:08 p.m.

The next meeting will be held on Thursday, April 27, 2017.