

SCHENECTADY COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
February 28, 2019
Central Library

PRESENT: Jennifer Barnes, Cheryl Cufari, Randy Fine, Anthony Gaddy, Heather Gray, Sharon Jordan, M. Joe Landry, Marsha Mortimore, Tina Chericoni Versaci, Karen Bradley, Janice Martin-recorder

ABSENT: Curtis Eatman, Cori Hoffman, William Levering, Julie McDonnell, Carmel Patrick

Vice President Anthony Gaddy called the meeting to order at 5:03 p.m.

MINUTES OF THE JANUARY 24 MEETING

The minutes of the January 24, 2019 meeting were approved unanimously on a motion by Tina Chericoni Versaci, seconded by Sharon Jordan.

Joe Landry issued the oath of office to Heather Gray. She was unanimously voted in as Secretary of the Schenectady County Public Library Board of Trustees.

PRESIDENT'S REPORT

- The Friends grand opening of "A Second Look" bookstore at ViaPort in Rotterdam was held on February 21, 2019. Special thanks to Charlene Tuttle Roman, bookstore manager, Doug Bixler for the incredible signage, and Madelyn Thorne for her leadership of the Friends.
- Carmel Patrick attended the Planning Committee meeting on January 13, 2019. Thank you to Cheryl Cufari for kicking off our schedule to develop the next three-year long-range plan. Cori Hoffman and Randy Fine continue to collect and analyze branch data that will assist us with future LR planning, including 2020 budget planning.
- On February 15, Cheryl Cufari, Sharon Jordan and Carmel Patrick joined Karen Bradley, Kathy Rooney and Jackie Falotico for second interviews with three candidates for the Assistant Director of Library Operations position.
- Thank you to Cheryl Cufari and Christine Witkowski for co-chairing the 2019 One County, One Book. Visit <https://friendsofscpl.org/ocob-calendar-of-events> for the full schedule.
- The Friends annual dinner will be held on Tuesday, April 9 at 5:30 p.m. at Glen Sanders Mansion. Registration forms can be found in the March/April newsletter, which is enclosed in board packets.

DIRECTOR'S REPORT

- We have received the second payment from the Schenectady Foundation, for \$50,000 for the Mont Pleasant Branch Library construction project.
- Kathy Rooney met with Karen Bradley to assist in analyzing our staffing situation and to plan for the staffing of the new Mont Pleasant Branch Library. Karen will be asking the Legislature to approve the conversion of our retiring full-time Library Clerk to a full-time Senior Library Clerk who will be shared between the Bornt and Mont Pleasant Libraries.
- We have three full-time employees retiring – one Library Assistant who left yesterday, a full-time Children's Librarian and the full-time Library Clerk, who retire on March 30. Canvassing

letters have been sent out to those on our Civil Service list so we can prepare for March interviews.

- Karen thanked Carmel Patrick, Cheryl Cufari and Jennifer Barnes for being a part of the grand opening of the Friends' new used bookstore, "A Second Look."
- Karen presented Resolution 1 – Approval for Schenectady County Public Library to become a Literary Landmark. The resolution includes information about becoming a literary landmark for award winning author and illustrator Arnold Lobel, who did the Frog and Toad series. Your Youth Services librarian Chinasa Seyse, who served on this years' Caldecott Committee, brought forward the idea from her ALA Mid-winter conference. A motion was made to approve Resolution 1 by Sharon Jordan, seconded by Cheryl Cufari and approved unanimously.

FRIENDS OF THE LIBRARY

- The official Grand Opening of A Second Look, our second bookstore, located in ViaPort, was held on Thursday, February 21, 2019. Charlene Roman and her team did a fantastic job with stocking, set up, etc. Doug Bixler provided impressive graphics.
- One County, One Book is off and running. The kick-off event was held on Monday, February 25 with a noon time book discussion. The event was well attended indicating community interest for OCOB and the selected book. Christine Witkowski, Cheryl Cufari and committee have organized an interesting selection of programs.
- The Winter Book Sale was successful bringing in close to \$4,964.00.
- "Beat the Snow" Winter Concert series continues to be well attended.
- There is still time to join the Friends for the May trip to Bavaria/Austria/Switzerland, or the day trip to Stockbridge, MA.

FINANCE COMMITTEE

- Joe Landry and Randy Fine presented the SCPL Board of Trustees Joint Resolution 2 from the Planning and Finance Committee. The resolution asks for approval for an expenditure up to \$2,400.00 to engage the services of MicroKnowledge, Inc. to conduct a feasibility study of how to make the best use of our data to make management decisions. A quote is included in trustee packets. Discussion ensued. There was a motion to approve by Randy Fine, seconded by Marsha Mortimore and approved unanimously.
- Resolution 3 – The Schenectady Foundation Thriving Neighborhood Grant. The Emily Willey Foundation was the recipient of a \$1,400 grant from the Schenectady Foundation for the establishment of some little book houses in the Hamilton Hill and Mont Pleasant area. SCPL is the leader of the STARS literacy initiative in the City of Schenectady, and as such has been asked to be the anchor organization, mentor to Emily Willey's project and the fiscal agent to pay the funds to Home Depot and Things Remembered for the book houses. A motion was made to accept the \$1,400 grant money to deposit in the Unrestricted Account, by Tina Chericoni Versaci, seconded by Heather Gray and approved unanimously.
- Resolution 4 – Approval of SCPL Board of Trustees Expenditures. A motion was made to approve by Tina Chericoni Versaci, seconded by Marsha Mortimore and approved unanimously.

ONE COUNTY, ONE BOOK

- Seventy people attended the OCOB kick-off at the Friends Noon Program on February 25, 2019.
- Cheryl Cufari extended a huge thank you to Doug Bixler for his extraordinary support in designing posters and flyers and for the promotion of all OCOB programs being held in February and March.

PLANNING COMMITTEE

- Cheryl Cufari reported that the 2016-2019 Long Range Plan would be finishing this year. She looks forward to developing the next Long Range Plan for 2020-2023.

SAFETY COMMITTEE

- Heather Gray reported that The Safety Committee has made huge progress from 2015-2018. The next Safety meeting will be held in May.

NEW BUSINESS

- Marsha Mortimore announced that the unveiling of the Seward/Tubman statue will be held on Friday, May 17, 2019.
- Joe Landry and Donna Fairlee from the Friends are co-chairing this year's volunteer picnic. It will be held on June 7, at 5:30 p.m., at the Central Park Pavilion.

The next meeting will be held on Thursday, March 28, 2019 at 5:30 p.m. in the Swanker Boardroom at the Central Library.

The meeting was adjourned at 5:35 p.m. on a motion by Marsha Mortimore, seconded by Joe Landry and approved unanimously.