

SCHENECTADY COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
November 30, 2017
Central Library

PRESENT: Cheryl Cufari, Camille Siano Enders, Randy Fine, Cori Hoffman, Sharon Jordan, M. Joe Landry, William Levering, Julie McDonnell, Marsha Mortimore, Carmel Patrick, Edwin D. Reilly, Jr., Tina Chericoni Versaci, Karen Bradley, Angela Strong, Janice Martin-recorder

ABSENT: Anthony Gaddy, Heather Gray, Donna Phillips

SCHENECTADY
COUNTY

LEGISLATURE: Holly Vellano

Carmel Patrick called the meeting to order at 5:30 p.m.

MINUTES OF THE OCTOBER 26 MEETING

The minutes of the October 26, 2017 were approved unanimously on a motion by Sharon Jordan, seconded by Cheryl Cufari.

PRESIDENT'S REPORT

- Carmel Patrick thanked Tina Chericoni Versaci for her expediency in setting up necessary accounts in order to accept the gift of stock from the Little Family Foundation to support the construction of the Mont Pleasant Library. She also thanked Cheryl Cufari for her work on the Long Range Planning Committee.

DIRECTOR'S REPORT

- We have received \$50,000 from the Wright Family Foundation. This is the first of three installments for the construction of the Mont Pleasant Branch Library.
- We have received a check for \$73,606.86 from the sale of the Little Family Foundation stock we received, when it was cashed out.
- We have been made aware of the opportunity to apply for funds from the Carlilian Foundation for the Mont Pleasant Branch Library construction project. Enclosed is a resolution authorizing us to apply for \$25,000.
- Our literacy partnership with the Schenectady City School District enabled us to assist in bringing award winning author Kwame Alexander here on November 9, 2017. 2,000 students in grade 3-8 were able to attend his wonderful programs at the Schenectady Armory.
- We have had an uptick in the number of incidents at the Bornt, Mont Pleasant and Central libraries over the past five or six weeks. This will be discussed at the November 30 Safety Committee meeting. Camille Siano Enders will be present and will report to the board.
- The Active Shooter Training for library staff has been completed. Mandatory PESH training will be held in December for library staff.
- The Niskayuna and Glenville rug projects have been completed. Thank you to Angela Strong and Ken Wagner for their efforts to minimize the impact to the public.
- Enclosed is a resolution to approve the CLDA grant application to MVLS.
- The library is participating in the DSIC Halliday event on Saturday, December 9.

- Two items are enclosed in packets relating to acceptance of the Harriet Tubman statue – a newspaper article and a letter and poem that a Clifton Park resident wrote.
- Angela has been working closely with purchasing on the requisition of the items for our branch libraries that trustees have authorized.
- Resolution 1 – Approval of CLDA Grant Submission to the Mohawk Valley Library System. A motion to approve was made by Sharon Jordan, seconded by William Levering and approved unanimously.
- Resolution 2 – Approval of submission of grant to the Carlilian Foundation in the amount of \$25,000 in support of construction to the Mont Pleasant Branch Library. A motion was made by Cheryl Cufari, seconded by Sharon Jordan and approved unanimously.

FRIENDS OF THE LIBRARY

- Val Catlin and Tricia Margas attended a NYLA workshop on “Fiduciary Practices for Nonprofit Organization” in November.
- The Whitney Book Corner will be joining the library for the City Halliday in December.
- Harry Potter Day on October 28 was a great success.
- December 4 starts a series of three Monday noon programs on music, focusing on opera.
- Beat the Snow music programs on Sunday afternoons will begin in January.
- The Friends annual meeting will be held at the Glen Sanders Mansion on April 10, 2018.
- Reminder: Registration closes on November 30 for the Friends-sponsored trip to Ireland in June 2018 with Colette Tours.

BUILDING COMMITTEE

- Sharon Jordan thanked the county and everyone who has been a partner on the proposed construction of the Mont Pleasant Branch Library. Everything is set to go. Architects are working with the County to finalize specs and plans.
- The two buildings next to the Mont Pleasant Branch Library have been demolished.
- Construction is set to begin in the spring of 2018.
- Completion of new Mont Pleasant Branch Library by early 2019.
- Demolition of old Library and new parking lot in spring of 2019.
- The final application to The Schenectady Foundation for \$150,000 was submitted at the end of August. We should hear something by the end of December.
- All other applications and request for funding have come through and are in place.
- 2nd Floor – Most of the clean-up is finished. Planning for the 2nd floor is continuing. Relocation planning of technical services has begun. Layout concept and initial facilities support requirements expected by mid-January 2018.

BRANCH COMMITTEE

- The branch committee visited branches and assessed needs.

FINANCE COMMITTEE

- Resolution 3 – Approval of SCPL Board of Trustees Expenditures for additional cameras at the Rotterdam Branch Library. A motion to approve was made by Julie McDonnell, seconded by Marsha Mortimore and approved unanimously.
- Resolution 4 – Approval of SCPL Board of Trustees Monthly Expenditures. A motion to approve was made by Camille Siano Enders, seconded by William Levering and approved unanimously.

PLANNING COMMITTEE

- Technology committee met to discuss financial needs for central and branches.
- Library Workgroup is looking to update job descriptions.
- To access Long Range Plan reports – see attached Dropbox Instruction sheet.

POLICY COMMITTEE

- No meetings in 2017.
- 2018 – Will review Policy Document.

SAFETY COMMITTEE

- Safety committee met November 30. Many incident reports/security issues.
- Staff is concerned with the 2-person model at city branches. The roving sheriff has not been hired yet, but Karen Bradley received a call today from the Sheriff's office and hiring will be done shortly. Kathy Rooney is well aware of the situation and has been extremely supportive throughout this time. The Schenectady Police Department and Schenectady Sheriff's Department is called when issues arise at city branches.

OLD BUSINESS

- Carmel Patrick reported that Dexter Benedict's art studio burned down. He is the sculptor of the William Seward and Harriet Tubman statue that will be housed on the grounds of Schenectady County Public Library. He is going to rebuild. The timeline will be pushed back.
- Enclosed is a poem about Harriet Tubman from a local woman, Janice Orlop Chase. She is giving her permission to read the poem at the statue dedication.

The meeting was adjourned at 6:12 p.m. on a motion by Sharon Jordan, seconded by Camille Siano Enders and approved unanimously.

The next meeting will be held on Thursday, January 25, 2018 at 5:30 p.m. in the Swanker Boardroom at the Central Library.