

SCHENECTADY COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
October 27, 2016  
Central Library

PRESENT: Cheryl Cufari, Camille Siano Enders, Randy Fine, Anthony Gaddy, Cori Hoffman, Sharon Jordan, M. Joe Landry, Julie McDonnell, Marsha Mortimore, Carmel Patrick, Edwin D. Reilly, Jr. Tina Chericoni Versaci, Karen Bradley, Serena Butch, Janice Martin-recorder

ABSENT AND

EXCUSED: William Levering, Donna Phillips, Jamaica Miles

FRIENDS

BOARD: Val Catlin

SCHENECTADY  
COUNTY

LEGISLATURE: Holly Vellano, Chair, Education and Libraries

Carmel Patrick called the meeting to order at 5:35 p.m.

PRIVILEGE OF THE FLOOR

No one spoke during privilege of the floor.

PRESIDENT'S REPORT

The Schenectady County Legislature passed its 2017 budget on October 18, 2016. Carmel reported that the advocacy efforts of the trustees resulted in several positive additions to the SCPL budget. The Head of Youth Services position is being restored and the overlap/transition time needed to train replacements, based on staff retirements has been increased. Several capital projects were also supported by the legislature. Carmel thanked all the trustees and staff members who worked so hard during the budget process.

Carmel is in the process of reaching out to the trustees whose current terms expire on December 31, 2016 to see whether they are interested in being reappointed.

As the Planning Committee enters the next phase in developing the long-term plan of service, Carmel is encouraging committee chairs to consider the tactical ways in which they will work toward achieving the plan's goals. She thanked the Planning Committee members for their work to date.

The Friends are sponsoring author Tracy Kidder for the last event in honor of their 50th anniversary. The event is scheduled for November 17, 2016 at 7:00 p.m. at Schenectady High School. Doors will open at 6:30 p.m.

DIRECTOR'S REPORT

Karen Bradley reported. The County budget was adopted on Tuesday, October 18, 2016. Karen thanked the Board of Trustees for their advocacy and in particular Carmel Patrick for attending and speaking at the Public Hearing on October 17, 2016. The tentative budget pages posted on the County website are enclosed in trustee packets.

We will be interviewing for our Literacy Outreach Coordinator. The posting is now closed.

The library is hosting the art exhibit associated with the Breathing Lights project in the McChesney Room during the month of November. A schedule of open times is included in trustee packets. There is a “Sneak Peak” on Friday, October 28, 2016 at 8:00 p.m. It is part of the launch event that begins at the Schenectady Boys and Girls Club. There is a community reception and conversation on Saturday, October 29, 2016 at 6:00 p.m. in the McChesney Room.

Karen thanked the Friends of the Library for their generous donation towards the purchase of a new audio visual system in the McChesney Room.

#### FRIENDS OF THE LIBRARY

Val Catlin reported. The Friends are hosting an event on Thursday, November 3, 2016 at 6:00 p.m. in the McChesney Room – Music Icon John Simon presents “We Can Talk About It Now.”

Registration is still open for the nine day tour of the Canadian Rockies. Details can be found at [www.friendsofscpl.org](http://www.friendsofscpl.org).

The Harry Potter Open House will take place at the Whitney Book Corner on Saturday, October 29, 2016 at 1:00 p.m.

The Friends donated \*\$50,000 to replace the Audio Visual system in the McChesney Room at the Central Library. Val Catlin thanked library staff member Ken Wagner for all of his work throughout the process. (\*The Friends received a bequest several years ago from a patron named Mary James-more information can be found in the November/December Friends newsletter).

#### BUILDING COMMITTEE

Sharon Jordan’s report is enclosed in trustee packets. Highlights include:

- Niskayuna Branch – The rehabilitation project is completed. The staff room and bathroom portion of the project is on hold.
- Bornt Branch – The carpet has been professionally cleaned. There are still some stains remaining and it is being determined what to do regarding this issue.
- Quaker Street Branch – The ceiling has been painted, exterior has been pressure washed, leak at window has been repaired, and emergency exit door to be replaced.
- Scotia Branch – Purchase order for gutter replacement has been issued and work will be scheduled. Exterior wall and basement wall repairs are 100% completed.
- Woodlawn Branch – Soffit and fascia repairs are expected to be completed by the end of November.

Sharon Jordan thanked Kathy Rooney and the Schenectady County Legislature for all of their support.

#### FINANCIAL COMMITTEE

Joe Landry asked for a motion to approve the following resolutions:

- Resolution 1 – Approval of SCPL Board of Trustees Expenditures. There was a motion to approve by Tina Chericoni Versaci, seconded by Cheryl Cufari and approved unanimously.
- Resolution 2 – Approval to Expend Donations to the SCPL Board of Trustees for certain Library Branch Improvements. Discussion ensued. A motion to approve was made by Randy Fine, seconded by Marsha Mortimore and approved unanimously.

Carmel Patrick thanked the Finance Committee, Branch Committee, Karen Bradley, Serena Butch, Sharon Jordan and Donna Phillips for their combined efforts in moving forward with branch improvements.

#### PLANNING COMMITTEE

Cheryl Cufari included the minutes from the October 6, 2016 meeting and the letter to the Community of the Schenectady County Public Library in trustee packets. Highlights include:

- Community Letter – Final edits were made to the letter which circulated to the entire Board of Trustees. The letter will be disseminated to the June 2015 community meeting attendees by Cheryl Cufari. Karen Bradley will disseminate to the entire staff.
- Long Range Plan – Discussion about how to proceed with the plan goals. Each goal will be defined with more detail providing the current status and the future of the goal, the responsible party for the action/tasks of the goal, what the actions/tasks will be, including a timeline, and an original start date.

#### SAFETY COMMITTEE

Camille Siano Enders reported. The Safety Committee met on October 26, 2016. There are many issues surrounding the Bornt Branch Library. Branch library staff have been informed to contact Karen Bradley or Serena Butch for any urgent security matter.

An assessment was done for the branch libraries and Central for additional security measures, which include cameras, lights, upgraded hard-drive and training for staff. The Security Committee is recommending a one-time expenditure to purchase this upgrade since needs are critical. The recommendation is to use the \$20,000 2016 Bullet-Aid check that was received from Senator Farley's Office. Discussion ensued. The recommendation will be referred to the Finance Committee.

An additional part-time sheriff will be hired. The sheriff will rotate randomly between the Bornt and Mont Pleasant Branch and a third location based on needs.

#### OLD BUSINESS

Karen Bradley asked for a motion to approve the following resolutions:

- Resolution 3 – Approval of MVLS Grant. A motion was made by Tina Chericoni Versaci, seconded by Cheryl Cufari and approved unanimously.
- Resolution 4 – Approval of MVLS Direct Access Plan. A motion was made by Cori Hoffman, seconded by Anthony Gaddy and approved unanimously.

Carmel Patrick announced that the Schenectady City School District participated in the National Program "Read for the Record Day," with organizational help from Donna Phillips. The event took place on October 27, 2016 and the book read was *The Bear Ate Your Sandwich*.

Karen Bradley announced that Deborah Mancini, Schenectady County Finance Commissioner, will be the guest reader at Story Time on Monday, October 31, 2016 at 9:30 a.m.

The meeting was adjourned at 6:30 p.m. on a motion by Anthony Gaddy, seconded by Sharon Jordan and approved unanimously.