

SCHENECTADY COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
January 24, 2013
Central Library

Present: Tina Chericoni Versaci, Cheryl H. Cufari, Anthony M. Gaddy, Sharon Jordan, M. Joe Landry, Julie B. McDonnell, Lisa McHugh, Marsha Mortimore, Camille Siano Enders, Clifford M. Tepper, Karen Bradley

Absent and Excused: Rory Fluman, Edwin D. Reilly, Jr.

Friends Board: Bern Allanson

Guests: Serena Butch, John Karl, Robin Pelton, Nancy Gifford

Cheryl Cufari called to order the annual meeting of the Schenectady County Public Library Board of Trustees.

Mr. Landry, chair of the nominating committee, thanked Cheryl Cufari and Sharon Jordan for their work on the committee. The nominating committee is pleased to recommend Camille Siano Enders as secretary of the Schenectady County Public Library Board of Trustees. There was a motion to approve by Lisa McHugh, seconded by Anthony Gaddy and approved unanimously. Ms. Siano Enders was officially sworn in by Mr. Landry.

Ms. Cufari asked for a motion to accept the treasurer's report. There was a motion to accept by Sharon Jordan, seconded by Marsha Mortimore and approved unanimously.

Ms. Cufari announced the following:

Setting of 2013 Goals: To work with the SCPL staff and Schenectady County Legislature to develop, approve, and implement a restructuring plan for the Schenectady County Library System that complies with a newly configured annual budget and also meets the library service needs of the constituents it serves.

The annual meeting was adjourned on a motion by Marsha Mortimore, seconded by Sharon Jordan and approved unanimously.

Cheryl Cufari called to order the regular meeting of the Library Board.

MINUTES OF THE DECEMBER 13 MEETING

Ms. Cufari made one change to the minutes of the December 13, 2012 meeting. Under President's Report, second paragraph, second sentence should read "The restructuring advisory work group met with Ms. Kane prior to tonight's board meeting. Ms. Cufari asked for a motion to approve the minutes with the correction. A motion was made by Joe Landry, seconded by Camille Siano Enders and approved unanimously.

PRIVILEGE OF THE FLOOR

John Karl announced that the annual volunteer picnic will be held on Friday, June 7, 2013. He asked that a representative from the board ask to approve up to \$1,000 for half the cost of the picnic. The Friends will contribute the other half.

The library is presenting a program, *Culinary Conversations: Wonderful Recipes from Web to Table*, on Saturday, January 26 at 10 am in the McChesney Room.

March 5 is Advocacy Day in Albany.

April 16, 2013 is the Friends annual dinner. An invitation to the annual dinner can be found in the Friends Newsletter that will be mailed out in February.

PRESIDENT'S REPORT

Cheryl Cufari reported. The One County One Book kickoff will be held on Monday, February 25 at noon. Don Stake, Public Relations Specialist at Community Hospice will give a book review of The Art of Racing in the Rain.

The Restructuring Advisory Work Group has met three times since January. Ms. Cufari asked the board to approve a new vision statement for the Restructuring Work Group which is included in tonight's packet. After a brief discussion, Camille Siano Enders suggested editing the second sentence of the vision statement. The Library System enriches the entire County by providing excellence in library service, "empowering" (replaces guiding) individuals, families and children from the many diverse communities in Schenectady County. A motion to approve the new vision statement with the change was made by Camille Siano Enders, seconded by Joe Landry and approved unanimously.

There are several subgroups within the Restructuring Advisory Work Group – Partnership, Working Group, Data Group, Future meeting.

The next Restructuring Advisory Work Group will be held on Thursday, February 7 at 5:30 p.m. in the Swanker Board Room at the central library. Please email ideas to Cheryl Cufari or Karen Bradley. Ms. Cufari will set up a Drop Box with information available to trustees.

Timeline for Restructuring Advisory Work Group

- February - Work Groups and Restructuring meetings will be held
- Early March – Draft with some of the ideas that will be discussed at a special meeting in March. The full board will need to approve the report. The report will be sent to the Schenectady County Legislature

A committee which includes Sharon Jordan, Anthony Gaddy, Marsha Mortimore, Cheryl Cufari and Karen Bradley is looking into grant possibilities.

DIRECTOR'S REPORT

Karen Bradley reported. A check for \$1,250 was received from a thankful patron. The funds will be deposited in the Gift & Memorial Account to purchase library materials.

The application for a New York State construction grant for rehabilitation of the sidewalks around the library needs to be amended. Funds would come from the state and county.

Lois Tripp from SUNY College and Career Counseling Center will be at the central library on the second Wednesday of each month from 9:00-4:30. Services provided include: resume assistance, job search help, educational and career counseling, and more.

Mary Ann Warner and Karen Bradley will visit One-Stop Career Center located at Schenectady County Human Services Building on Monday, January 28, 2013.

A full-time clerk from the Rotterdam Branch Library took the county's retirement incentive at the end of December. Additionally, a half-time clerk from the Rotterdam Branch Library resigned in January, which left a significant hole in staffing there. A part-time student worker at central also resigned in January.

A demonstration of the RFID system will be held on February 12 and February 26 from 10:00-3:15 (lunch 12-1) in the McChesney Room at the central library.

Staff is in the process of getting the 2012 annual statistics together.

A staff meeting was held on Thursday, January 17 with library consultant Elissa Kane. Discussion included:

- Partnerships
- SCPL to create a webinar
- Core services and mission
- Literacy
- Library as a destination/community center
- Thinking Outside the Box

Another staff meeting will be scheduled after the library board meeting in March.

A list of area library fines and fees are included in tonight's packet. It may be time to revisit our fine and fee policy since the library needs to raise revenue. Use of a collection agency for uncollected fines is also an option. Ms. Bradley will check with the county regarding the collection agency.

TRUSTEE REPORTS

Cheryl Cufari reported. As president and Schenectady County representative of MVLS Board of Trustees, her charge is to find an eligible Schenectady County representative to replace Marion Grimes on the MVLS Board. She recommends Deborah Wyngowski and is asking for a motion to approve her appointment. Ms. Wyngowski's resume is included in tonight's packet. After a brief discussion, there was a motion to approve by Joe Landry, seconded by Tina Chericoni Versaci and approved unanimously.

Marsha Mortimore reported that the Advocacy Group met in January. Outreach will be vital, especially during Library Lover's Month in February and National Library Week in April.

FRIENDS OF THE LIBRARY

Bern Allanson reported. The Friends budget was passed. Thirty thousand plus has been allocated to the library.

The annual dinner will be held Tuesday, April 16 at SCCC.

A newly formed committee will work with realtors who are selling homes in the area. The group will assess items that may be donated to the book sales.

The Friends have a new logo in the works.

The fiction book sale will be held February 9-11 in the lobby at the central library.

NEW BUSINESS

There was a motion by Julie McDonnell seconded by Joe Landry and approved unanimously to fund half (up to \$1,000) of the volunteer picnic.

There was a motion by Anthony Gaddy, seconded by Lisa McHugh and approved unanimously to renew membership in the Chamber of Schenectady.

Cheryl Cufari announced that Don Ackerman will be working on the three vacancies on the library board. Please let her know if you have a recommendation.

Cheryl Cufari announced a tentative date for the March meeting. She asked trustees to hold Saturday, March 9 at 9:00 a.m.

The next meeting will be held on Thursday, February 28 at 6:30 p.m. in the Swanker Board Room at the central Library.

The meeting was adjourned at 8:20 p.m. on a motion by Clifford Tepper, seconded by Camille Siano Enders and approved unanimously.