



JOB POSTING

COUNTY & SCCC CSEA EMPLOYEES ONLY

The Schenectady County Public Library has an opportunity available for **Substitute Clerk (not to exceed 18.5 hours per week)**.

SALARY: The 2018 hourly rate is **\$16.79** (Grade 4, Step 1).

Employees who meet the following open-competitive minimum qualifications may apply:

MINIMUM QUALIFICATIONS:

- (A) Graduation from high school or possession of a high school equivalency diploma; OR
- (B) One year of clerical experience.

APPLICATION: Civil Service applications will be accepted from employees who meet the minimum qualifications. CSEA bargaining unit members within the department will be given preference in appointment, based on seniority. Submit applications to the County Personnel Department, County Building 2nd Floor by 4:00 p.m. on Thursday, August 23, 2018.

Posted: August 9, 2018

RTF # 3071-18

Schenectady County is an AA/EEO Employer