

SCHENECTADY COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
September 22, 2016
5:30 P.M.
Central Library

PRESENT: Randy Fine, Anthony Gaddy, M. Joe Landry, William Levering, Carmel Patrick, Donna Phillips, Tina Chericoni Versaci, Karen Bradley, Serena Butch, Janice Martin-recorder

ABSENT AND

EXCUSED: Cheryl Cufari, Camille Siano Enders, Cori Hoffman, Sharon Jordan, Julie McDonnell, Jamaica Miles, Marsha Mortimore, Edwin D. Reilly Jr.

FRIENDS

BOARD: Val Catlin

PRIVILEGE OF THE FLOOR

No one spoke at privilege of the floor.

PRESIDENT'S REPORT

Carmel Patrick's report is enclosed in trustee packets. She reported that she and Karen Bradley met with Kathy Rooney and Deb Mancini on September 21, 2016 to review the County Manager's 2017 budget submission for the Schenectady County Public Library. Discussion ensued.

This weekend, September 24-25 is a Friends of the SCPL Book Sale. If anyone is interested in volunteering, you may sign up at <http://www.signupgenius.com/go/30e0548a8a92caaff2-friends> or contact Robin Eddy at rjeddy@gmail.com. If unable to volunteer, please be sure to promote the Book Sale to your friends and colleagues.

DIRECTOR'S REPORT

Karen Bradley's report is enclosed in trustee packets. She highlighted the following:

- The library completed a successful summer reading program at all nine libraries and statistics are currently being compiled and will be reported in October.
- Our temporary Literacy Outreach Coordinator position was approved by the County Legislature and was put before the County Civil Service Commission for approval at their September 20, 2016 meeting.
- Karen is continuing to work closely with the County Manager and her staff on safety and security issues.
- Narcan training was conducted at the September 16, 2016 branch meeting.
- Karen accepted a resolution from the Schenectady City Council recognizing National Read A Book Day.
- The Phyllis Bornt Branch Library and Literacy Center recently completed six highly successful months of service to the community.
- Carpet cleaning is needed at the Bornt Branch Library.

The safety and security committee will be meeting on September 28. Kathy Rooney is advocating for additional sheriff coverage for patrol between branches.

FRIENDS OF THE LIBRARY

Val Catlin's report is enclosed in trustee packets. Highlights include:

- The Friends have committed \$50,000 to upgrade the audiovisual systems in the McChesney Room.
- The Friends sponsored a concert and ice cream social on August 28 featuring The Zucchini Brothers.
- Monday noon programs restarted on September 12. There will be a series of Introduction to Opera classes November 28-December 19.
- The fall book sale September 24-25.
- The day trip to Cooperstown on October 5 is fully subscribed.
- An information session for a Friends-sponsored Canadian Rockies trip in July 2017 was held on September 15. For more information about the trip contact Sue Crawford at ecrawford22@nycap.rr.com or 372-1198.
- A Harry Potter themed event is planned for October 29, with an open house at the Whitney Book Corner.
- A program will be given by John Simon, the producer of The Band's most influential recordings, on November 3 at 6:00 in the McChesney Room.
- Pulitzer Prize winning author Tracy Kidder will speak on Thursday, November 17 at 7:00 p.m. at Schenectady High School.
- Two new members have been elected to the Friends Board of Directors, Shaheen Hasan and Charlene Roman.
- The Friends have inventoried and stenciled the tables in the McChesney Room. Friends and SCPL still need to determine whether to loan and how to handle loans of tables.

BRANCH REPRESENTATIVE COMMITTEE

Donna Phillips' report is enclosed in trustee packets. Highlights include:

- Bornt – Circulation has tripled since opening. There have been 46,300 visitors since the February opening. Sharon Jordan has been contacting Family Dollar to rectify issues with maintenance agreement. A discussion was held regarding drop boxes that open only with barcoded items; they are costly. Adult programs are going well; the adult book collection will be enhanced to support patron interests.
- Glenville – Repaving of the parking lot and installation of new carpeting is slated for 2017. The county has been weed whacking the walkway. Rotary removed their outdoor bench; Serena will ask Rotary about that. The staff refrigerator is on the list of equipment to replace. The branch is very busy.
- Mont Pleasant – Programs continue to be well attended, especially children & youth. The branch lacks fire suppressant sprinklers; most likely because of the age of the building. The deli next door continues to be a safety concern and source of garbage; police are aware. The county is also aware of the problem and the possibility of a new, safer location may need to be discussed.
- Niskayuna – Drainage system is almost finished; restoration of landscaping is part of contractor agreement. HVAC-air conditioning repair needed; it will be referred to county.
- Quaker Street – Shades to be purchased for entrance area to filter light and reduce the heat. New security system has been installed; staff to be trained. Picture Book City is completed; kids

love using the space. Branch overrun with donated books; possibility of Friends volunteers to facilitate transporting the books to central.

- Rotterdam – No report.
- Scotia – Response to summer programming was good. The repairs to the foundation have been made. Picture Book City is completed.
- Woodlawn – New representative is Maria Newnham. PAWS for reading and Cozy Crafters are meeting again; 42 patrons for a pottery activity. A patron took a fall on the sidewalk; Serena will follow-up with the area that needs repair. Alarm system installed and working well. Serena is working to get authorization for library signs to be placed on State Street.

After a discussion surrounding branch visits/open houses with county legislators and county leaders, Carmel Patrick suggested that a subcommittee pursue this future endeavor. Donna Phillips will look into it, but the next branch representative meeting is not until January 2017.

BUILDING COMMITTEE

Sharon Jordan's report is enclosed in trustee packets. Highlights include:

- Glenville – All work should be completed.
- Niskayuna – Finelli Construction has completed approximately 99% of the work; only a few punch list items remaining. County will begin interior work of the staff room after Finelli completes their project and the Finance and Board approves funds for that work.
- Bornt – The back fence and plantings, which Metroplex paid for is completed.
- Quaker Street- The air quality indoor assessment has been completed. There are no mold issues, but a water problem has been identified and the county is taking steps to correct it.

FINANCIAL COMMITTEE

Joe Landry reported. Resolution 1 – Approval of SCPL Board of Trustees Expenditures could not be voted on this evening due to lack of quorum.

The summary of Trustee Fund Balances as of September 21, 2016 was included in trustee packets.

DEVELOPMENT COMMITTEE

Tony Gaddy reported. He suggested renaming the committee to Communications/Marketing. The committee would like to meet with the Friends. They need the full support of the board to communicate with the community and advocate for the library.

PLANNING COMMITTEE

Cheryl Cufari's report is enclosed in trustee packets. Highlights include:

- In June, 2015, a community meeting was held to gather input from interested stakeholders about the library. The committee decided that a follow up communication should be written to acknowledge this input was considered and used. Such a document was presented to the committee and discussed. Some editing will be done and it will be presented to the entire board; it will be sent out via email to those that were present at the meeting as a follow up.
- The Long Range Plan of Service that was approved at the July, 2016 meeting will be posted on the library website.
- The process going forward for the Long Range Plan of Service will be the focus of work for the next few months.

The next meeting will be held on October 6 at 5:00 p.m.

POLICY COMMITTEE

No report.

SAFETY COMMITTEE

The next meeting will be held on September 28, 2016.

OLD BUSINESS

Resolution 2 – Acceptance of MVLS Adult Literacy Grant could not be voted on this evening due to lack of quorum.

Randy Fine asked permission to investigate teleconferencing at SCPL Board of Trustee meetings. It may require a change in by-laws; he will report his findings at the October meeting.

NEW BUSINESS

Resolution 3 - Approval of the MVLS Free Direct Access Plan could not be voted on this evening due to lack of quorum.

The meeting was adjourned at 6:35 p.m.